



Northfield City Council MEETING MINUTES RECORD

Meeting: Special City Council Meeting

Date: February 9, 2010 **Location:** Council Chambers **Start Time:** 7:00 p.m. **Adjourn Time:** 10:10 p.m.

Members present: Mayor Mary Rossing, Council Members Jim Pokorney, Jon Denison, Kris Vohs, Erica Zweifel, Rhonda Pownell and Betsey Buckheit

Members Absent: None

Others present: Don McGee, Steve Rholl, Steve Engler, Jane McWilliams, Victor Summa, Helen Medin, Leif Knecht, Jan Goefers, Glen Castore, City Engineer Katy Gehler, Finance Director Kathleen McBride, City Planner Dan Olson, Water Superintendent Doug Lien, Community Development Director Brian O’Connell, Public Works Operations Engineer Brian Erickson, Assistant to the City Administrator Jennifer Nash, City Administrator Joel Walinski, City Attorney Chris Hood, Northfield News, KYMN and other interested citizens.

Item	Discussion/Conclusions	Action
Call to Order	At 7:00 p.m. Mayor Rossing called the meeting to order.	A roll call was taken of members present and a quorum was declared.
Approval of Agenda	The item relating to the Building Code Board of Appeals will be moved from the consent agenda to the regular agenda.	A motion was made by C. Vohs and seconded by C. Pownell to approve the agenda for February 9, 2010 as amended. All in favor. Motion carried.
Approval of Minutes		A motion was made by C. Zweifel and seconded by C. Denison to approve the city council meeting minutes for January 19, 2010. All in favor. Motion carried.
Consent Agenda		
Comments on Consent Agenda	None	
Approval of Consent Agenda	City Administrator Walinski introduced the items on the consent agenda.	A motion was made by C. Pownell and seconded by C. Vohs to approve the consent agenda. All in favor. Motion carried.
M2010-0019 <i>Disbursements</i>	Review disbursements	
Ordinance No. 904 <i>First Annual Meeting</i>	First Reading of Ordinance No. 904 – Amending Northfield Code Chapter 2, Article II	
Ordinance No. 905 <i>Planning Commission Meeting Time</i>	First Reading of Ordinance No. 905 – Amending Chapter 34, Land Development Regulations, Article II, Administration and Enforcement, Division 2, Planning Commission and Zoning Board of Appeals, Sec. 34-59, Meetings	
Resolution 2010-009 <i>Premises Permit – Jesse James Lanes</i>	Approving premises permit application for the Defeat of Jesse James Days Committee to conduct gambling activities at Jesse James Lanes	
Resolution 2010-010 <i>Interfund Transfers</i>	Approve interfund transfers	

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Resolution 2010-011 <i>SAC/WAC Fees</i>	Approving sanitary sewer and water availability charges (SAC and WAC) and connection charges	
M2010-0020 <i>Hospital Board Appointments</i>	Confirm the appointment of Mr. Dixon Bond, Ms. Michelle Muench, and Mr. Charles Austin to the Hospital Board for three-year terms ending December 31, 2012	
M2010-0021 <i>EQC Appointments</i>	Confirm the appointment of Mr. Peter Schmelzer and Ms. Stephanie Schmidt to the Environmental Quality Commission for three-year terms ending December 31, 2012	
M2010-0022 <i>Charter Commission Recommendations</i>	Recommend Ms. Jayne Hager Dee, Mr. Anthony Becker, and Mr. Frank Balster for appointment to the Charter Commission for four-year terms ending December 31, 2013	
Public Comments		
Open Public Comments	None	
Regular Agenda		
Ordinance No. 908 <i>Building Code Board of Appeals</i>	<p>City Administrator Walinski introduced Ordinance No. 908 which would extend the Building Code Board of Appeals for one additional year.</p> <p>Victor Summa, 812 St. Olaf Ave, spoke in favor of keeping the Building Code Board of Appeals.</p> <p>Don McGee, 710 Highland Ave, spoke in favor of keeping the Building Code Board of Appeals.</p> <p>Council discussed whether the Building Code Board of Appeals should be extended or should sunset on March 18, 2010 as currently written in City Code.</p>	<p>A motion was made by C. Denison and seconded by C. Vohs to DENY APPROVAL OF ORDINANCE NO. 908 ON FIRST READING. THIS OPTION WILL RESULT IN THE BUILDING CODE BOARD OF APPEALS BEING ELIMINATED AS PROVIDED FOR IN SECTION 34-301(h). Yes votes by Vohs and Denison. No votes by Pownell, Pokorney, Buckheit, Zweifel and Rossing. Vote is 2-5. Motion failed.</p> <p>A motion was made by C. Pokorney and seconded by C. Zweifel to HAVE FIRST READING OF ORDINANCE NO. 908 – AMENDING NORTHFIELD CODE CHAPTER 34, ARTICLE V, DIVISION 2. Yes votes by Pownell, Pokorney, Buckheit, Zweifel and Rossing. No vote by Vohs and Denison. Vote is 5-2. Motion carried.</p>
Resolution 2010-012 <i>Prauer-Gill Annexation</i>	<p>City Planner Olson presented background and information on the status of work relating to the Prauer-Gill annexation request. Olson and Community Development Director O’Connell answered questions posed by Council.</p> <p>Stephanie Henriksen, Bridgewater Township resident, spoke against annexation and referred to an orderly annexation agreement with the township.</p> <p>Jane McWilliams, 901 W. 1st St, questioned planning classifications placed on the properties and how much land needs to be annexed.</p> <p><i>(continued on page 3)</i></p>	<p>A motion was made by C. Denison and seconded by C. Pownell to PASS RESOLUTION 2010-012 WITH THE FOLLOWING AMENDMENT: INCLUDE AS PRESENTED UP TO THE SECOND BULLET POINT UNDER NUMBER 2 UNDER THE “BE IT FURTHER RESOLVED” SECTION AND REMOVE THE REST OF THE TEXT FOLLOWING THIS POINT. All in favor. Motion carried.</p>

Item	Discussion/Conclusions	Action
<i>Prawer-Gill Annexation (continued)</i>	<p>Glen Castore, Bridgewater Township Supervisor, questioned numbers presented as projections in the staff presentation.</p> <p>Leif Knecht, Bridgewater Township resident, gave his opinions on issues to be considered if the City were to annex the properties.</p> <p>Council discussed how to proceed and how much to include in an action at this meeting.</p>	
M2010-0023 <i>Radio Read Meters</i>	Public Works Operations Engineer Erickson introduced this item and answered questions posed by Council. City Administrator Walinski and Finance Director McBride also answered questions from Council.	A motion (M2010-0023) was made by C. Vohs and seconded by C. Zweifel to APPROVE THE ACCELERATION OF THE RADIO READ METER PROGRAM SUCH THAT ALL THE METERS CITYWIDE ARE REPLACED NO LATER THAT DECEMBER 31, 2011. All in favor. Motion carried.
M2010-0024 <i>NCRC Alcohol Policy</i>	City Administrator Walinski introduced this item and answered questions posed Council.	A motion (M2010-0024) was made by C. Pownell and seconded by C. Vohs to REAFFIRM THE POLICY OF PROHIBITING ALCOHOL AT CITY OWNED FACILITIES INCLUDING THE NCRC. Yes votes by Vohs, Pownell, Pokorney, Buckheit, Zweifel and Rossing. No vote by Denison. Vote is 6-1. Motion carried.
M2010-0025 M2010-0026 M2010-0027 <i>RFP for Police and Fire Facilities</i>	Public Works Operations Engineer Erickson introduced this item. Erickson and City Administrator Walinski answered questions posed by Council on process.	<p>A motion (M2010-0025) was made by C. Pokorney and seconded by C. Denison to APPROVE THE ARCHITECT REQUEST FOR PROPOSALS (RFP) FOR FACILITIES DESIGN FOR A POLICE AND A FIRE STATION. All in favor. Motion carried.</p> <p>A motion (M2010-0026) was made by C. Buckheit and seconded by C. Pownell to APPROVE THE PROCESS FOR SELECTION OF A CONSULTANT AS PRESENTED WITH THE ADDITION OF AN UPDATE TO COUNCIL BETWEEN STEP 4 AND 5. All in favor. Motion carried.</p> <p>A motion (M2010-0027) was made by C. Pokorney and seconded by C. Zweifel to APPROVE THE SCORING SHEET AND SELECTION CRITERIA AS PRESENTED. All in favor. Motion carried.</p>

Item	Discussion/Conclusions	Action
<p>Discussion</p> <p><i>Facility Financing</i></p>	<p>Finance Director McBride introduced this item and 2 additional options for financing: Build America Bonds and USDA Rural Development Community Facility Loan.</p> <p>Don McGee, 701 Highland Ave, asked for clarification on a reverse referendum process.</p> <p>Finance Director McBride and City Administrator Walinski spoke about State Statutes regarding the reverse referendum process.</p> <p>Victor Summa, 812 St. Olaf Ave, asked for clarification of how a reverse referendum should be brought forward.</p> <p>A motion was made by C. Denison and seconded by C. Pownell to USE REFERENDUM BONDS FOR ALL THREE FACILITIES.</p> <p>Council discussed whether to decide how to finance facilities at this meeting or postpone decision until later in the process.</p> <p>C. Denison withdrew his motion.</p> <p>Council agreed to postpone decision on financing until further in the process.</p>	<p>Discussion only</p>
<p>Reports from Mayor and Council</p>	<p>Council Members reported on the following:</p>	
<p>C. Zweifel</p>	<p>- Meeting regarding stream protection measures is coming up on Saturday</p>	
<p>C. Denison</p>	<p>- Needs another Council member to fill in at the next Arts & Culture Commission meeting - Handed out information on Arts Advocacy Day and cuts to General Assistance Medical Care (GAMC)</p>	
<p>Adjourn</p>		
<p>Adjourn the meeting</p>	<p>Time: 10:10 p.m.</p>	<p>A motion was made by C. Pownell and seconded by C. Denison to adjourn the meeting to work session. All in favor. Motion carried.</p>

Submitted by: _____
Jennifer Nash
Assistant to the City Administrator

Attest: _____
Mary Rossing
Mayor

Deb Little
City Clerk