



Northfield City Council MEETING MINUTES RECORD

Meeting: Regular City Council Meeting

Date: May 19, 2008 **Location:** Council Chambers **Start Time:** 7:04 p.m. **Adjourn Time:** 11:25 p.m.

Members present: Mayor Lee Lansing, Council Members Jon Denison, Arnie Nelson, Kris Vohs, Scott Davis and Jim Pokorney

Members Absent: Noah Cashman

Others present: Victor Summa, Kathryn Summa, Helen Medin, Jane McWilliams, Ross Currier, Joe Grundhoefer, Don McGee, Margo Underwood, David DeLong, Kathy Topp, Griff Wigley, Kathy Feldbrugge, Gary Johnson, Police Chief Mark Taylor, Police Sergeant Bill Olsen, Police Sergeant Monte Nelson, Hospital President Kendall Bank, City Engineer Katy Gehler-Hess, City Planner Dan Olson, Community Development Director Brian O'Connell, Public Services Director Joel Walinski, Assistant to the City Administrator Jennifer Nash, City Administrator Al Roder, City Attorney Maren Swanson, Northfield News, KYMN and other interested citizens.

Item	Discussion/Conclusions	Action
Call to Order	At 7:04 p.m. Mayor Lansing called the meeting to order.	A roll call was taken of members present and a quorum was declared.
Approval of Agenda	Proposed contract changes with Johnson Controls will be moved from the consent to the regular agenda. An item relating to the payment of legal fees will be added to the end of the regular agenda.	A motion was made by C. Davis and seconded by C. Vohs to approve the agenda for May 19, 2008 as amended. All in favor. Motion carried.
Approval of Minutes		A motion was made by C. Vohs and seconded by C. Denison to approve city council meeting minutes for the May 5, 2008. All in favor. Motion carried.
Presentations		
Presentation <i>Police Chief Mark Taylor</i>	Mayor Lansing administered a ceremonial swearing-in of the City's new Police Chief Mark Taylor. Chief Taylor spoke about his goals and thanked Council for the opportunity to work in this position.	
Green Team Awards <i>Northfield Boys Soccer Goal Club and Northfield Nursery School</i>	Margo Underwood of Waste Management and Erika Zweifel of the Environmental Quality Commission presented Green Team recycling awards to representatives of the Northfield Boys Soccer Goal Club and the Northfield Nursery School.	
Presentation <i>Convention and Visitors Bureau</i>	Finance Director McBride introduced this item and Kathy Feldbrugge, Executive Director of the Northfield Chamber of Commerce. Feldbrugge spoke about the work of the Convention and Visitors Bureau and upcoming events.	
Public Comments		
Open Public Comments	Griff Wigley, 1133 Heritage Dr, stated that it is hard for citizens to understand how the CVB works. He expressed concerns about a lack of transparency of this group.	

Item	Discussion/Conclusions	Action
Public Comments (continued)	<p>David DeLong, 1000 S. Spring St, asked for the expiration date of the agreement with the CVB.</p> <p>Victor Summa, 812 St. Olaf Ave, asked for Council to forgo “antics” regarding appointments later in the agenda.</p> <p>Jane McWilliams, 901 W. 1st St, spoke on behalf of the League of Women Voters. She expressed concerns about a lack of clarity about the role of boards and commissions of the City at a previous Council work session.</p> <p>Don McGee, 710 Highland Ave, questioned the status of the rental ordinance in light of a recent court decision.</p> <p>Victor Summa, 812 St. Olaf Ave, expressed concerns about the status of the rental ordinance.</p> <p>City Attorney Swanson spoke about a Supreme Court decision that will affect parts of the City’s rental ordinance and how the City will be proceeding.</p>	
Consent Agenda		
Approval of Consent Agenda	Administrator Roder introduced the items on the consent agenda.	A motion was made by C. Denison and seconded by C. Vohs to approve the consent agenda. All in favor. Motion carried.
M2008-0070 <i>Disbursements</i>	Review disbursements	
Resolution 2008-045 <i>Gambling Permit</i>	Approving exempt gambling permit application for Northfield Ducks Unlimited to conduct raffles at Northfield Golf Club on July 24, 2008	
Resolution 2008-046 <i>Transit Bus</i>	Authorizing participation in the State of Minnesota Department of Transportation cooperative procurement process to purchase a new transit bus	
Ordinance No. 874 <i>Vacation of Right-of-Way and Utility Easement</i>	Vacating right of way and utility easements within part of previously vacated First Street and vacating part of Washington Street right of way	
M2008-0071 <i>Public Safety Grant</i>	Accept the \$8,000 Citizen Corp Program grant award and authorize the Mayor and City Clerk to sign the grant contract	
Resolution 2008-047 <i>Use and Occupancy Agreement – Northfield Hospital</i>	Approval of Use and Occupancy Agreement with River Valley Vision Center to house the practice of Dr. Michelle Muench	
M2008-0072 <i>Gleason Third Addition</i>	Accept the public improvements installed as part of the Gleason Third Addition development	

Item	Discussion/Conclusions	Action
<p>Regular Agenda</p> <p>M2008-0073</p> <p><i>Hockey Arena – Dasher Boards</i></p>	<p>Administrator Roder introduced this item. Public Services Director Walinski answered questions posed by Council.</p> <p>David DeLong, 1000 S. Spring St, questioned why this was not thought of when the Johnson Controls contract was first considered.</p>	<p>A motion (M2008-0073) was made by C. Davis and seconded by C. Denison to APPROVE THE CONTRACT CHANGES WITH JOHNSON CONTOLS FOR THE AMOUNT OF \$70,000 FOR THE PURCHASE AND INSTALLATION OF NEW DASHER BOARDS AT THE ARENA. All in favor. Motion carried.</p>
<p>Resolution 2008-048</p> <p><i>Division First Addition</i></p>	<p>City Planner Olson introduced this item and answered questions posed by Council. Community Development Director O’Connell also answered questions posed by Council.</p> <p>Gary Johnson, 1025/1027 Poplar, is the applicant for this minor subdivision. He expressed concerns about previous discussions with staff and questioned the fees that are required to accomplish the minor subdivision.</p> <p>Victor Summa, 812 St. Olaf Ave, expressed concerns about the procedure for this item and asked that Council table the item.</p> <p>Johnson spoke of more concerns relating to SAC and WAC fees and park dedication fees. Council asked for answers to several questions asked by Johnson. City Engineer Gehler-Hess, Community Development Director O’Connell, City Planner Olson and City Attorney Swanson answered the questions.</p> <p>An error was found in the calculation of park dedication fees for this project. The correct amount should have been 5% of the unimproved land value instead of 13% of the unimproved land value.</p>	<p>A motion was made by C. Denison and seconded by C. Pokorney to PASS RESOLUTION 2008-048 – APPROVING A MINOR SUBDIVISION KNOWN AS THE DIVISION FIRST ADDITION.</p> <p>A motion was by C. Davis and seconded by C. Pokorney to AMEND THE PARK DEDICATION FEE TO \$1895. Yes votes by VoHS, Pokorney, Davis, Nelson and Denison. No vote by Lansing. Vote is 5-1. Motion carried.</p> <p>Vote on Resolution 2008-048 as amended. Yes votes by VoHS, Pokorney, Davis, Nelson and Denison. No vote by Lansing. Vote is 5-1. Motion carried.</p>
<p>M2008-0074</p> <p><i>Mill Towns Trail Bridge</i></p>	<p>City Engineer Gehler-Hess introduced this item and answered questions posed by Council.</p>	<p>A motion (M2008-0074) was made by C. VoHS and seconded by C. Davis to ACCEPT THE BIDS AND AWARD 1999 IMPROVEMENT PROJECT NO. 6 – MILL TOWNS TRAIL, INCLUDING THE BASE BID AND ALTERNATIVE NO. 1, TO HEALY CONSTRUCTION COMPANY, INCORPORATED, OF FARIBAULT, MINNESOTA, CONTIGENT ON CERTIFICATION OF THE DISADVANTAGED BUSINESS ENTERPRISE REQUIREMENTS BY THE MINNESOTA DEPARTMENT OF TRANSPORTATION’S CIVIL RIGHTS OFFICE. All in favor. Motion carried.</p>

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<p>M2008-0075</p> <p><i>2008 Seal Coat Project</i></p>	<p>Administrator Roder introduced this item. Public Services Director Walinski provided additional information and answered questions posed by Council.</p>	<p>A motion (M2008-0075) was made by C. Vohs and seconded by C. Pokorney to ACCEPT THE BID AND AWARD THE CONTRACT FOR THE 2008 SEALCOAT PROJECT TO MORRIS SEALCOAT AND TRUCKING OF MORRIS, MINNESOTA IN THE AMOUNT OF \$95,102.45. All in favor. Motion carried.</p>
<p>Resolution 2008-049</p> <p><i>Capital Equipment Plan</i></p>	<p>Finance Director McBride introduced this item and answered questions posed by Council.</p>	<p>A motion was made by C. Vohs and seconded by C. Davis to PASS RESOLUTION 2008-049 – ADOPTING THE 2008 TO 2017 CAPITAL EQUIPMENT PLAN (CEP). All in favor. Motion carried.</p>
<p>Resolution 2008-050</p> <p><i>Tax Increment Bonds</i></p>	<p>Finance Director McBride introduced this item and answered questions posed by Council.</p>	<p>A motion was made by C. Vohs and seconded by C. Nelson to PASS RESOLUTION 2008-050 – CALLING FOR REDEMPTION OF GENERAL OBLIGATION TAXABLE TAX INCREMENT BONDS, SERIES 1999G. All in favor. Motion carried.</p>
<p>M2008-0076</p> <p><i>Agreement with Northfield Hockey Association</i></p>	<p>Public Services Director Walinski introduced this item and answered questions posed by Council.</p> <p>David DeLong, 1000 S. Spring St, gave his opinions on issues within the agreement.</p> <p>Walinski answered questions relating to the total cost of the project.</p> <p>DeLong questioned the total amount of the project and Walinski provided answers.</p>	<p>A motion (M2008-0076) was made by C. Nelson and seconded by C. Denison to APPROVE THE AGREEMENT BETWEEN THE CITY OF NORTHFIELD AND THE NORTHFIELD ICE ARENA RELATING TO THE ICE ARENA CAPITAL IMPROVEMENTS. All in favor. Motion carried.</p>
<p>Ordinance No. 878</p> <p><i>Outdoor Dining</i></p>	<p>Administrator Roder introduced this item. Community Development Director O’Connell provided additional information and answered questions posed by Council.</p> <p>C. Pokorney suggested that the hours of operation within the ordinance be changed from 8:00am - 10:00 p.m. to 6 a.m. – 10:00 p.m.</p> <p>Council asked additional questions of staff and City Attorney Swanson relating to permitting requirements.</p> <p>Ross Currier, 28 Fareway Dr, speaking for NDDC, expressed concerns about additional requirements being placed on businesses that already serve on the sidewalk.</p> <p>Victor Summa, 812 St. Olaf Ave, expressed concerns about how the provisions relate to Defeat of Jesse James Days, permissions needed to be granted by</p>	<p>A motion was made by C. Davis and seconded by C. Pokorney to HAVE SECOND READING OF ORDINANCE NO. 878 – AMENDING NORTHFIELD CODE CHAPTER 6, ALCOHOLIC BEVERAGES, ARTICLE II, RETAILERS, DIVISION 2, LICENSE, BY ADDING NEW SEC. 6-70, TEMPORARY EXPANSION OF LICENSED PREMISES; OUTDOOR SALES AND SERVICE, AND AMENDING NORTHFIELD CODE CHAPTER 14, BUSINESSES, BY ADDING NEW ARTICLE V, OUTDOOR FOOD AND BEVERAGE SERVICE.</p> <p>A motion was made by C. Pokorney and seconded by C. Davis to AMEND ORDINANCE NO. 878 AS FOLLOWS: AMEND THE HOURS OF</p>

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<i>Outdoor Dining (continued)</i>	landlords, and other specific provisions. C. Davis suggested removing references within this ordinance relating to businesses not serving alcohol including all of the changes to Chapter 14. Council discussed this suggestion.	OPERATION TO BEGIN AT 6:00 A.M. AND AMEND SEC. 6-70(d)subd.4 BY REMOVING THE WORDS "AND OTHER FOOD AND BEVERAGES". All in favor. Motion carried. Vote on the Second Reading of Ordinance No. 878 as amended. Yes votes by Vohs, Pokorney, Davis, Denison and Lansing. No vote by Nelson. Vote is 5-1. Motion carried.
M2008-0077 <i>Outdoor Dining Ordinance</i>	Administrator Roder introduced this item.	A motion (M2008-0077) was made by C. Vohs and seconded by C. Denison to AUTHORIZE SUMMARY PUBLICATION OF ORDINANCE NO. 878. All in favor. Motion carried.
Discussion <i>Comprehensive Plan</i>	Administrator Roder introduced this item. Community Development Director O'Connell gave an update on the status of the comprehensive plan and answered questions posed by Council.	Discussion only
M2008-0078 <i>Mayor's Youth Council Appointments</i>	Mayor Lansing introduced this item.	A motion (M2008-0078) was made by C. Pokorney and seconded by C. Davis to APPROVE THE APPOINTMENT OF KATHERINE PETERSON, EMMA KLEESE, LUCAS ROHR, LIV THOMPSON, RAENA MUELLER-DAHL, TOM MURRAY AND JAIME ROSSOW TO THE MAYOR'S YOUTH COUNCIL. All in favor. Motion carried.
M2008-0079 <i>Arts & Culture Commission Appointment</i>		A motion (M2008-0079) was made by C. Davis and seconded by C. Denison to CONFIRM THE APPOINTMENT OF STEVE RICHARDSON TO THE ARTS & CULTURE COMMISSION. All in favor. Motion carried.
M2008-0080 <i>Payment of Legal Fees</i>	Finance Director McBride introduced this item. McBride and City Administrator Roder answered questions posed by Council. Council questioned the process taken by the Mayor to bring up issues to legal representation. City Attorney Swanson answered questions relating to payment of the bill.	A motion was made by C. Davis and seconded by C. Pokorney to APPROVE THE PAYMENT OF \$1,089.60 FOR LEGAL SERVICES PROVIDED BY LEVANDER, GILLEN AND MILLER. A motion (M2008-0080) was made by C. Denison and seconded by C. Davis to POSTPONE THIS ITEM TO THE JUNE 2 ND COUNCIL MEETING. All in favor. Motion carried.
Reports from Mayor and Council	Mayor and Council Members reported on the following:	
C. Denison	- Library Feasibility Open House - EDA meeting - Special Olympics event	
C. Nelson	- Heritage Preservation Commission meeting	

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C. Davis	- Mill Towns Trail meeting - EDA meeting	
C. Vohs	- ICLEI Conference in Albuquerque	
C. Pokorney	- EDA meeting - Library Long-Range Planning	
Mayor Lansing	- Special Olympics event - Mayor's Youth Council meeting	
Administrator's Update		
Administrator Roder	- ICLEI Conference in Albuquerque	
Adjourn		
Adjourn the meeting	Time: 11:25 p.m.	A motion was made by C. Vohs and seconded by C. Denison to ADJOURN THE MEETING. All in favor. Motion carried.

Submitted by: _____

Jennifer Nash, Assistant to the City Administrator