

## **Memorandum**

DATE: May 9, 2008  
TO: Mayor & Council Members  
FROM: Al Roder, City Administrator  
RE: Friday Memo for the week of May 5 – 9, 2008

Here is a list of city activities for the week of May 5 - 9, 2008:

### **Administration**

As a result of the board and commission discussion at the May 5<sup>th</sup> council meeting, staff has looked into the reappointments to the Arts and Culture Commission, and found that the reappointments were made at the March 3, 2008 city council meeting. The document that the Mayor referred to as being sent with the Friday Memo was sent in February, outlining who had been appointed to each board and commission, and the names of the people whose names were still on file (as of February 8). The reason that an appointment needs to be made to the Arts and Culture Commission at this time is because a member has resigned, and that vacancy needs to be filled. Vacancies also need to be filled on the DAB and EDA, and appointments need to be made to the Rental Housing Board of Appeals. We are still receiving applications for the Building Code Board of Appeals.

Staff will be asking the city council to approve a motion at the May 19<sup>th</sup> council meeting appointing members to the Mayor's Youth Council. The Youth Council has made their recommendations, and the names being brought forward are: Katherine Peterson, Emma Kleese, Lucas Rohr, Liv Thompson, Raena Mueller-Dahl, Tom Murray and Jaime Rossow.

### **Library**

Thanks to the Rice County Sheriff's Office, Tripp Demann of the James Gang, Mark Taylor and Mark Murphy of the Northfield Police Department and State Senator Kevin Dahle for delivering and receiving the Minnesota State Sesquicentennial in a brief ceremony at Bridge Square on Thursday evening. The Library Board and Staff appreciate everyone's participation, especially the special trip that Senator Dahle made to and from St. Paul during the midst of a very busy legislative session. The banner began its journey around the state on May 11, 2007 at the Brainerd Public Library and has been to over 100 libraries around the state since. Thanks also to Library staff members Debby Nitz, Leesa Wisdorf and Kathy Ness for their work on the event. (Look for pictures on the Library's photo gallery next week.)

The Library continues to get busier. In April 2008, library staff checked out 15% more materials than in April 2007. Overall for the year, circulation is up almost 10%. The cooler-than-normal weather as well as the slowdown in the economy may be factors in this increase.

City maintenance staff Dave Nelson and Eric Peterson finished painting the meeting room. Thank you! Once they finished, Kathy Ness' summer reading program volunteer group, the Library Pages, began hanging decorations for this year's events. The theme is "Catch the reading bug." More information is available by calling the library at 645-6606.

Work continues on the library's long-range operational plan.

The first public meeting related to the library's site feasibility study will be held on Tuesday, May 13, from 7-9 p.m. in the fellowship hall at St. John's Lutheran Church.

cc: Department Managers