



Northfield City Council MEETING MINUTES RECORD

Meeting: Regular City Council Meeting

Date: October 19, 2010 **Location:** Council Chambers **Start Time:** 7:00 p.m. **Adjourn Time:** 8:42 p.m.

Members present: Mayor Mary Rossing, Council Members Jon Denison, Kris Vohs, Erica Zweifel, Rhonda Pownell, Jim Pokorney, and Betsey Buckheit

Members Absent: None

Others present: Jane McWilliams, Don McGee, Kiffi Summa, Steve Rholl, Steve Engler, Helen Medin, Human Resources Director Elizabeth Wheeler, Finance Director Kathleen McBride, City Engineer Katy Gehler, City Clerk Deb Little, Interim City Administrator Tim Madigan, Northfield News, KYMN and other interested citizens.

Item	Discussion/Conclusions	Action
Call to Order	At 7:00 p.m. Mayor Rossing called the meeting to order.	A roll call was taken of members present and a quorum was declared.
Approval of Agenda		A motion was made by C. Denison and seconded by C. Pokorney to approve the agenda for October 19, 2010. All in favor. Motion carried.
Approval of Minutes		A motion was made by C. Pownell and seconded by C. Buckheit to approve the city council meeting minutes for September 24, 2010 and October 5, 2010. All in favor. Motion carried.
Presentations		
Green Team Award to Northfield Youth Baseball Association	Curt Saffle, Waste Management, presented a check for \$1,079 to the Northfield Youth Baseball Association for 143,880 pounds of material collected in June, July and August. Dave Young spoke on behalf of the Northfield Youth Baseball Association.	
Consent Agenda		
Comments on Consent Agenda	None	
Approval of Consent Agenda	Interim City Administrator Madigan introduced the items on the consent agenda.	A motion was made by C. Vohs and seconded by C. Zweifel to approve the consent agenda. All in favor. Motion carried.
M2010-0171 <i>Disbursements</i>	Review disbursements	
Resolution 2010-080 <i>Statutory Tort Limits</i>	Approve Not Waiving Statutory Tort Limits for fiscal year 2011	
Resolution 2010-081 <i>Excess Liability Insurance</i>	Approve Not Purchasing Excess Liability Insurance for fiscal year 2011	

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M2010-0172 <i>Surplus equipment</i>	Approve disposal of surplus equipment	
Resolution 2010-082 <i>Bond sale</i>	Provide for the sale of 1,555,000 General Obligation bonds, Series 2010A for Fourth Street Project	
Resolution 2010-084 <i>Gambling application St. Dominic Church</i>	Approve application for Knights of Columbus to conduct excluded bingo at St. Dominic Church, 104 Linden Street, on November 19, 2010	
Motion 2010-0173 <i>Tobacco License SA</i>	Approve Tobacco License for Northern Tier Retail LLC dba SuperAmerica 4316	
Motion 2010-0174 <i>HPC annual report</i>	Receive and file Heritage Preservation Commission Annual Report	
Public Comments		
Open Public Comments	None	
Regular Agenda		
Motion 2010-0175 <i>Postpone item – motion failed</i> Resolution 2010-085 <i>Adoption of utility fee schedule for 2011</i>	<p>City Engineer Katy Gehler introduced this item. Finance Director McBride and City Engineer Gehler answered questions posed by the council.</p> <p>Debbie Haan, Viking Terrace, stated that she received notice of the increase and discovered an error. She notified staff of the error. Stated that it is difficult to compare rates when the numbers are not correct. Purchased mobile home park in 2003. Compared the cost in 2001 at \$55,171 to the estimated cost for 2011 at \$147,000.</p> <p>Council members discussed the need to be able to justify rates to citizens and articulate comparisons including comparisons to other cities. Council members also discussed the need for long term sustainability and the priority of having a reliable water source. Staff was directed to follow up on the mobile home park issue.</p>	<p>A motion was made by C. Zweifel and seconded by C. Denison to ADOPT THE UTILITY FEE SCHEDULE FOR 2011.</p> <p>A motion (M2010-0175) was made by C. Denison and seconded by C. Pownell TO POSTPONE FOR TWO WEEKS. Yes votes by Pownell and Denison. No votes by VoHS, Pokorney, Buckheit, Zweifel and Rossing. Vote is 2-5. Motion to postpone failed.</p> <p>Vote on main motion: Yes votes by VoHS, Pokorney, Buckheit, Zweifel and Rossing. No vote by Pownell. Vote is 6-1. Motion carried.</p>
Resolution 2010-083 <i>Babcock Park Interceptor & Lift Station</i>	City Engineer Katy Gehler introduced this item and answered questions posed by the City Council.	A motion was made by C. VoHS and seconded by C. Pokorney to PASS RESOLUTION 2010-083 – ACCEPT BIDS & AWARD CONTRACT FOR BABCOCK PARK INTERCEPTOR & LIFT STATION. All in favor. Motion carried.
M2010- 0176 <i>Community Survey</i>	Interim City Administrator introduced this item and answered questions posed by the City Council.	A motion (M2010-0176) was made by C. Denison and seconded by C. Pownell to DIRECT STAFF TO MOVE FORWARD WITH PLANNING FOR THE COMPLETION OF A STATISTICALLY RELEVANT RESIDENTIAL SURVEY IN

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		<p>2010/2011 BY DECISION RESOURCES, LTD. WITH FUNDING FROM CABLE FUND WITH AN OPTION TO PURSUE PARTNERS AND OTHER FINANCIAL ARRANGEMENTS.</p> <p>Yes votes by Vohs, Pokorney, Pownell, Denison and Rossing. No votes by Buckheit and Zweifel. Vote is 5-2. Motion carried.</p>
Administrator's Update	Interim Administrator Madigan reported on the following:	
Interim Administrator Madigan	<ul style="list-style-type: none"> Malt-O-Meal has requested assistance for off-site parking for construction workers. The City has offered a short cooperative arrangement for the use of North Babcock Park with the workers shuttled by Malt-O-Meal. 	
Reports from Mayor and Council	Council Members reported on the following:	
C. Buckheit	<ul style="list-style-type: none"> Planning Commission continues review of Land Development Code. Thanked Planning Commission members for their work on this project. 	
C. Zweifel	<ul style="list-style-type: none"> Commented on the letter sent to residents on the Lincoln, Second and Plum Street project. Thanked staff for asking residents about issues. Reported on the EQC meeting. Curt Saffle, Waste Management, asked the EQC for feedback on how to proceed with organic composting. Bridgewater Township received a \$110,000 grant from the MPCA for a hydrological survey of Rice Creek. This was a collaborative effort between Bridgewater Township, St. Olaf College, Rice Creek Group, and CRWP. EPA energy star benchmarking was completed on a few city buildings. The NCRC is eligible to receive the energy star rating. 	
C. Vohs	<ul style="list-style-type: none"> The HRA hosted 2 open houses on rehabbed foreclosed properties in partnership with the Three Rivers Home Matters Program. Reported on the NAHRO conference. Reported on Community Land Trust meetings. 	
C. Pownell	<ul style="list-style-type: none"> Reported on the Human Rights Commission meeting. The High School and Middle School Assistant Principals discussed bullying and methods used to reduce bullying. The Human Rights Commission wanted to thank the City for correcting the ADA issue with the trails in Memorial Park. Acknowledged Amy Olson for spearheading fundraising efforts to bring a basketball court to Liberty/Prairie Hills Park. Appreciated staff working with Amy to bring this project to completion. A dedication for the outdoor reading area at the Library was held on Sunday. Expressed appreciation 	

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	for the citizen fundraising efforts for this project.	
C. Denison	None	
C. Pokorney	<ul style="list-style-type: none"> Reported on the Welcome Center meeting. Requested this item be on the November 9 work session to discuss a proposal. 	
Mayor Rossing	<ul style="list-style-type: none"> Flood meeting update and follow-up will be held Monday, October 25, at 7:00 pm in the Council Chambers. Sending out letters to all board/commission members with terms that expire. Responses are due back by Monday, November 1. Continuing to work on making sure there is a wide diversity of representation on all boards/commissions. 	
Adjourn		
Adjourn the meeting	Time: 8:42 p.m.	A motion was made by C. Denison and seconded by C. Pokorney to adjourn the meeting. All in favor. Motion carried.

Submitted by: _____

Deb Little
City Clerk

Attest: _____

Mary Rossing
Mayor

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