

# GRACE WHITTIER FUND REPORT FOR 2009 GRANTS

All recipients of Grace Whittier Fund Grants must complete this form.

**GRANT RECIPIENTS MUST INCLUDE COPIES OF ALL RECEIPTS AND INVOICES FOR EQUIPMENT OR SERVICES PURCHASED TO BE CONSIDERED FOR FUTURE GRACE WHITTIER FUND GRANTS.**

If the money is for scholarships, document how eligibility requirements were determined. All scholarship information provided to the Grace Whittier Grant Committee will remain confidential.

*For those projects funded by the Grace Whittier Fund in 2009, please complete this report and return it within 30 days of your completion project date or no later than March 12, 2010. Return to:*

*Northfield Public Library  
Attn: Kathy Ness  
210 Washington St.  
Northfield, MN 55057*

Organization/Group: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Contact person: \_\_\_\_\_

Brief description of project:

Actual number of youth who participated in or attended this project: \_\_\_\_\_

How would you rate your project overall:      
Excellent      Good      Fair      Poor

To what extent did the project meet its stated goals?

Describe the most successful aspects of this project:

What aspects were not as successful as expected?

Are there any future plans to continue your project's goals and objectives?

**BUDGET WORKSHEET (You must include copies of all receipts and invoices of equipment or services purchased to be considered for future Grace Whittier Fund Grants.)**

**List name of income source**

**Revenue Amount**

**Total Revenue:** \_\_\_\_\_

**List expenditure items**

**Expense**

**Total Expenses:** \_\_\_\_\_

**Attachments:** Publicity examples  
Program examples  
Receipts and Invoices (**You must include copies of receipts and invoices for funds used to purchase materials, equipment, services, or rentals**)