

Members Present: Chair Bob Will, Susan deMalignon, Peter Carlson, Cliff Clark, Maggie Lee, Steve Edwins, Steve Wilmot

Member Absent: Judy Swanson, Mary Titus

Also Present: Jim Bohnhoff, Richard Schulte, City Planner Dan Olson, Councilmember Betsey Buckheit, Recording Secretary Sandra Bremer

1. **Call to Order**

Chair Will called the meeting to order at 4:30 p.m. with a quorum present.

2. **Approval of Minutes:**

A motion was made by P. Carlson and seconded by S. Wilmot to approve the February 18, 2010 minutes. All in favor. Motion carried.

3. **Project Review: None**

4. **Sign Review:**

- a. Approval of two signs at 319 Division Street South
Olson reviewed the staff report.

There was discussion among the members regarding the backlit sign and if they should start allowing them in the district. There were comments raised about the size of the bracket with the lighting inside it being too large for the hanging sign and the sign should be raised a little higher to line up with the main wall sign. A lighter bracket would also not obscure Leota Goodney's sign as much. It was also noted that if the sign was bracketed to the wallboard it would not swing as much. It was noted that this building was a noncontributing building to the district.

A motion was made by S. deMalignon and seconded by S. Edwins accepting the projecting sign as follows: allow backlighting because the scale of the sign is small and the building is a noncontributing building; recommend approval of the projecting sign by removing the bracket from sign and recommending a curved bracket from the side, if possible; approving the nonserif type face because it matches the existing wall sign; and raise the sign to be more in line with the wall sign. All in favor. Motion carried.

A motion was made by C. Clark and seconded by S. Wilmot to approve the wall sign for Leota Goodney as proposed with the address placement. All in favor. Motion carried.

5. **Other**

- a. Select HPC Member for monthly City Council report

C. Clark agreed to take the notes for the report.

- b. Update on meeting with Park and Recreation Advisory Board for Proposed Way Park Designation

It was noted that the discussion raised the question of what role the HPC would take in regards to Way Park. What level of detail does the HPC want to get involved in? The Chair felt that the amount of HPC involvement would be minimal. It was noted that they could review the Park Master Plan for Way Park to look at any permanent structure and any potential changes to the WPA wall. It was felt that the recommendation should be a joint recommendation from the HPC and the PRAB. It was noted there needs to be a plan of how they will work together and then present this to the Council with a recommendation.

S. Wilmot left the meeting at 5:23 p.m.

A motion was made by S. deMalignon and seconded by P. Carlson that the HPC and PRAB are both interested in this designation and are asking for direction from the City Council as to whether Way Park should be designated as a heritage preservation site and direction to work out the details. All in favor. Motion carried.

- d. Discuss Board/Commission Training on March 23, 2020.

S. Edwins, M. Titus and S. deMalignon indicated they would attend.

- c. Training on Department of Interior Standards for new construction – Steve Edwins

S. Edwins presented information on the Department of Interior Standards. There was discussion among the members regarding some inconsistencies in the standards and how they were interpreted. This training will be continued at the next meetings as time allows.

7. **Adjournment**

A motion was made by S. Wilmot and seconded by C. Clark to adjourn the meeting at 6:00 p.m. All in favor. Motion carried.

Submitted by:

Sandra Bremer
Recording Secretary