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## Agenda Overview

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### **Reports**

**Elect officers and appoint committees:** A slate of officers and committee members is in the online packet. All those listed have agreed to serve. Of course, nominations may still come from the floor.

**Approve 2009 gift list:** The list of gifts and grants received by the library in 2009 is attached. With your official approval, this list will then go to the Council for their acceptance.

**Discuss ideas for handling parking issues with an expanded building:** We would like to bring a board-approved recommendation to the Streetscape Task Force at their meeting on February 18. The Planning Committee will discuss the issue and bring recommendations to our meeting.

**Discuss attendance at Library Legislative Day, February 24:** Attendance at Legislative Day will cost \$20 this year – and lunch would be on our own. Please consider attending.

**Update on plans for centennial celebration:** An updated calendar is in the packet.

**Review 2010 work plan:** An updated work plan is also included in the packet.

**Review Legacy Fund grant application for the Carnegie Celebration and historical brochure:** I will hand out copies of the grants as they were submitted online.

**Update on Centennial brochure inserts:** I will hand out drafts of the inserts for your approval.

## Librarian's Report February 2010 Submitted by Lynne Young, Library Director

**Overview:** Staff members continue to hear that people miss having the library open on Sundays. I told you at the January meeting that I hoped to have the bookmobile on the road by March. I have spent some time going over the budget, and we will need to be even more conservative about Booker's time on the road than I had anticipated in order avoid exceeding our budget. We may want to add a discussion item to our agenda about this topic.

There seems to be a lot of excitement being generated around the Centennial. We had a wonderful turnout for the first of the Carnegie Centennial Concerts. The second is scheduled for Saturday, February 13 at 7:00 p.m. – Andrea Een and her Hardanger fiddle group from St. Olaf.

The Centennial blog is up with links to the videos that Barb recorded on Crazy Days last year. The Calendar is up as well. We will continue to add to the blog as events come up.

There are many other things going on at your public library – staff members continue to help people find answers to their questions, books they want to read and tax forms they need to file. We continue to order books, evaluate electronic resources, submit grant applications, and work outside of the library in our profession. Joan Ennis and Leesa Wisdorf were judges for the initial round of the Minnesota Book Awards. Jamie Stanley and Linda Dallavalle are now members of the Readers' Advisory Round Table of MLA. As you may know, I am serving my second year as Secretary of that association.

Kathy Ness submitted a grant application to Southeastern Minnesota Arts Council last week for Books & Stars. With Margit's help, I submitted an application to SELCO for legacy funds for the joint birthday party with the Arts Guild, the DVD and the exhibit. I also submitted a grant to the Minnesota Historical Society for a historical brochure that Bruce Colwell would write.

**Statistics:** The library saw a decrease of 2.4% in circulation. Although a few books were pulled from the bookmobile collection to fill requests, it is not surprising that circulation on the bookmobile was down 98%. Overall, circulation was down 6.2% from 2009. Hourly circulation at the library during 2010 was up to 122 from 114 in 2009, however.

**Programs:** Library staff and volunteers provided 12 children's programs in January 2010 (5 more than in 2009). Attendance increased from 80 to 174.

I counted 95 people at the Carleton Chinese Music Ensemble concert. They comprised an enthusiastic and responsive audience.

Plans are shaping up for the birthday party programming – Ann Mosey continues to work on finding a speaker. The student interns from St. Olaf are in place to do the research for the DVD and the exhibit and to record the DVD.

Look for the 3<sup>rd</sup> annual mini-golf tournament scheduled for Sunday afternoon, February 21.

**SELCO:** Aquabrowser has been in place about a month now. We continue to get some questions about how it works and why certain features are no longer available.

SELCO continues to work on making in more usable. Overall, I am quite happy with it, but any change in challenging.

**City:** Work is going forward on the digitations of city records. This project which is being done with the Laserfiche software, will make it easier to retrieve city documents. The first departments involved will be the Clerk's office, Finance and HR.

**Rice County:** Three commissioners – Steve Bauer, Jeff Docken, and Galen Malecha – visited our library on March 26 along with Gary Weiers, County Administrator. The tour seemed to go well – the commissioners asked good questions (including some about a library expansion), and we had a good conversation. I think they are now aware of our space limitations but, even more important, of the breadth and depth of the services provided here.

**Other:** Shelving has been installed at the Lonsdale Library. When I hear an official date for a grand-opening celebration, I will let everyone know.

**Centennial moment:** From a letter to Mr. G. M. Phillips, Secretary of the Public Library Board, from W. E. Lewis of the Library Bureau, March 8, 1909: "In regard to the matter of your library building, would state that our recent letter was sent to you very largely with the object that you would send [sic] us your floor plans as they came from the architect, and before they have been approved, so that we might study them from the standpoint of the interior equipment before you have definitely accepted them and advertised for bids on the general contract...We have a case in hand at the present time in which we find that the architect's plans permit the placing of only two tables in each of two rooms, where a capacity of three tables would seem to be an absolute essential for a town of that particular size.."