



PARKING POLICIES FOR DOWNTOWN RESIDENTS

As a resident of the downtown area you are subject to all parking regulations as defined in the Northfield City Code, Chapter 78 and the *Municipal Parking Lot Permit and Parking Policy for Declared Snowplowing Emergencies*, Revised 9/23/2005. The following is a summary of these regulations. This summary is not all-inclusive. It is the responsibility of vehicle owners and operators to comply with all regulations and policies.

GENERAL PARKING REGULATIONS

- All municipal parking lots are marked with signs that state Public Parking. Please see the attached map for lot locations.
- Vehicles must be currently licensed, in operable condition, and have valid insurance.
- Any vehicle parked in violation of the regulations and policies may be removed **without notice** to the owner or operator and stored as designated by the police department. The owner or operator shall not redeem the vehicle until the costs of removing, towing and storage the vehicle are paid. Any vehicle unclaimed after five days in storage shall be considered an abandoned motor vehicle and shall be dealt with in any lawful manner as provided by law by the party having such claim.

NORMAL PARKING RULES (JAN. 1 TO DEC. 31)

- No person shall park a vehicle in one space upon a street or municipally owned parking area for a period exceeding **48 hours**.
- No person shall park a vehicle in a limited parking space or limited parking area without fully complying with the parking restrictions as designated by limited parking signs.
- The City does **NOT** issue permits allowing parking upon a street or municipally owned parking area in the downtown area for time periods greater than listed above.
- The City understands that in special situations (i.e. vacation) it may be necessary to park a vehicle for longer than allowed by the normal parking rules. Please contact the police department to make arrangements to do so prior to the event.

WINTER PARKING RULES (NOV. 15 TO MAR. 15)

- It shall be illegal for **any** person to park a motor vehicle on any public **street** in the city from 2:00 a.m. to 6:00 a.m. from November 15 to March 15 in any year.

DECLARED SNOWPLOWING EMERGENCY

- No person shall park a vehicle upon any public street or municipally owned parking lot during a declared snowplowing emergency **unless** the

vehicle is **permitted** and follows the **Declared Snowplowing Emergency Procedures**.

- A snowplowing emergency will normally be declared when a minimum of 2" of snow has been received within a 24 hour period.
- The snowplowing emergency will remain in effect for 72 hours from the time of declaration.
- A declaration of a snowplowing emergency will be announced over local radio stations before 5:00 p.m. Details of plowing information can also be heard on the City's snowplowing emergency hotline (645.3080).
- Permit holders will not be allowed to park within 20' or one car length of any snow piles that are in the parking lots.
- Permits to be used during a declared snowplowing emergency will be issued to apartment and business owners each year. The apartment owners will be responsible for distributing the parking permits and copies of this policy to their tenants.
- Permits will be valid for from Nov. 15 to Mar. 15 of each year and must be renewed on a yearly basis.
- Permits must be **clearly displayed**. The permit may be hung from the rear view mirror or placed on the front dash of the vehicle.

DOWNTOWN PARKING LOT SNOW REMOVAL PROCEDURES

- When a snow emergency is declared the City will determine when the downtown parking lot snow removal will occur and will post that information with the emergency declaration. In addition, the lots will be signed accordingly. It is the permit holders responsibility to obtain this information.
- Permit holders will be required to park in the 5th and Washington Street parking lot during the **first night** of downtown parking lot snow removal.
- Permit holders must park in any municipal lot other than the 5th and Washington Street lot during the **second night** of downtown parking lot snow removal. Any vehicle, **including permit holders**, remaining in the 5th and Washington Street lot on the second night will be towed at the owner's expense.

For questions on parking polices & regulations please contact Public Works (645.3020). For questions on snow removal & declared snow emergencies please call the Snowplowing Hot Line (645.3080), the Northfield Police Department (645.4475), Public Works Facility (645.3050) or City Hall (645.8833).