

### 2009 Fees Proposed to Change

| Department/<br>Division                | Service                                  | Current Fee   | Who's Duty   | Estimated<br>Staff Time<br>(Hours)  | Estimated<br>Staff Time<br>Cost  | With 20%<br>Overhead | Proposed<br>Fee  | Change                          |
|--|--|---|--|---|--|----------------------|--|---------------------------------|
| Public Works –<br>Street               | Pavilion Rental –<br>4 Hours             | 31.45   | Engineering Asst. +<br>Street/Parks Crew                     | .5 to process/<br>1.5 to clean-up   | 59.02  | 70.82                | 40.00  | +8.55                           |
| Public Works –<br>Street               | Pavilion Rental –<br>Full Day            | 47.93   | Engineering Asst. +<br>Street/Parks Crew                     | .5 to process/<br>1.5 to clean-up   | 59.02  | 70.82                | 60.00  | +12.07                          |
| Community<br>Development –<br>Planning | Variances                                | 250.00 + 500.00<br>escrow for non-<br>single family | City Planner<br>Admin. Asst.<br>CD Director                  | 2.5<br>2.5<br><u>1.5</u><br>Total 6.5   | 104.00<br>84.00<br><u>99.00</u><br>Total 287.00  | 344.00               | 350.00 +<br>500.00<br>escrow for<br>non-single<br>family | +100.00                         |
| Community<br>Development –<br>Planning | Conditional Use<br>Permit                | 350.00 + 500.00<br>escrow for non-<br>single family | City Planner<br>Admin. Asst.<br>CD Director                  | 4.0<br>2.5<br><u>2.0</u><br>Total 8.5   | 166.00<br>83.00<br><u>132.00</u><br>Total 381.00   | 457.00               | 450.00 +<br>750.00<br>escrow for<br>non-single<br>family | +100.00<br>and 250.00<br>escrow |
| Community<br>Development –<br>Planning | Rezoning (non PUD)                       | 500.00 + 1000.00<br>escrow                          | City Planner<br>Admin. Asst.<br>CD Director                  | 4.0<br>2.5<br><u>2.0</u><br>Total 8.5   | 166.00<br>83.00<br><u>132.00</u><br>Total 381.00   | 457.00               | 450.00 +<br>1000.00<br>escrow                            | -50.00                          |
| Community<br>Development –<br>Planning | Comprehensive Plan<br>Amendment          | 500.00 + 1000.00<br>escrow                          | City Planner<br>Admin. Asst.<br>CD Director                  | 4.0<br>2.5<br><u>2.0</u><br>Total 8.5   | 166.00<br>83.00<br><u>132.00</u><br>Total 381.00   | 457.00               | 450.00 +<br>1000.00<br>escrow                            | -50.00                          |
| Community<br>Development –<br>Planning | Environmental<br>Assessment<br>Worksheet | 300.00 + 1000.00<br>escrow                          | City Planner<br>Admin. Asst.<br>CD Director<br>City Engineer | 4.0<br>2.5<br>1.75<br><u>1.5</u><br>Total w/o eng<br>8.25<br>Total w/ eng<br>9.75 | 166.00<br>84.00<br>116.00<br><u>70.00</u><br>Total w/o eng<br>366.00<br>Total w/ eng<br>436.00 | 366.00<br>523.00     | 350.00 +<br>1000.00<br>escrow                            | +50.00                          |
| Community<br>Development –<br>Planning | Parking Reduction<br>Application         | 250.00 + 500.00<br>escrow                           | City Planner<br>Admin. Asst.<br>CD Director                  | 3.0<br>2.5<br><u>1.0</u><br>6.5   | 124.00<br>83.00<br><u>66.00</u><br>273.00  | 328.00               | 300.00 +<br>500.00<br>escrow                             | +50.00                          |
| Community<br>Development –<br>Planning | Annexation                               | 500.00 + 1000.00<br>escrow                          | City Planner<br>Admin. Asst.                                 | 5.0<br><u>3.5</u><br>Total 8.5  | 207.00<br><u>116.00</u><br>323.00  | 388.00               | 400.00<br>+2000.00<br>escrow                             | -50.00 and<br>+1000<br>escrow   |

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|--|------------------------------------|--|--|--|---|----------------------|--|------------------------------------|
| Community<br>Development –<br>Planning | HPC Project Plan<br>Application    | 25.00 if project<br>under 100,000<br>50.00 if over<br>100,000 +<br>undetermined<br>escrow amount | City Planner<br>Admin. Asst.                                 | 2.5<br><u>2.0</u><br>Total 4.5   | 104.00<br><u>66.00</u><br>Total 170.00  | 204.00               | 25.00 if<br>project<br>under<br>100,000<br>50.00 if<br>over<br>100,000 | Eliminate<br>escrow                |
| Community<br>Development –<br>Planning | Ordinance Text<br>Amendment        | 500.00 + 1000.00<br>escrow   | City Planner<br>Admin. Asst.<br>CD Director                  | 4.0<br>2.5<br><u>2.0</u><br>Total 8.5  | 166.00<br>83.00<br><u>132.00</u><br>Total 381.00  | 457.00               | 450.00 +<br>1000.00<br>escrow  | -50.00                             |
| Community<br>Development –<br>Planning | Vacation – ROW or<br>easement      | 300.00 + 500.00<br>escrow  | City Planner<br>Admin. Asst.<br>CD Director<br>City Engineer | 3.0<br>2.0<br>1.5<br><u>1.0</u><br>Total w/o eng<br>6.5<br>Total w/ eng<br>7.5 | 124.00<br>66.00<br>99.00<br><u>47.00</u><br>Total w/o eng<br>289.00<br>Total w/ eng<br>336.00 | 347.00<br>403.00     | 350.00 +<br>750.00<br>escrow   | +50.00 and<br>250.00<br>escrow     |
| Community<br>Development –<br>Planning | Preliminary Plat                   | 550.00 + 1000.00<br>escrow   | City Planner<br>Admin. Asst.                                 | 5.5<br><u>3.5</u><br>Total 9.0   | 228.00<br><u>116.00</u><br>Total 344.00   | 413.00               | 400.00 +<br>2500.00<br>escrow  | -150.00 and<br>+ 1500.00<br>escrow |
| Community<br>Development –<br>Planning | Final Plat                         | 350.00 + 1000.00<br>escrow   | City Planner<br>Admin. Asst.                                 | 3.0<br><u>2.0</u><br>Total 5.0   | 124.00<br><u>66.00</u><br>Total 190.00  | 228.00               | 250.00 +<br>3000.00<br>escrow  | -100.00 and<br>+ 2000.00<br>escrow |
| Community<br>Development –<br>Planning | Minor Subdivision                  | 150.00 + 500.00<br>escrow  | City Planner   | 2.0  | 83.00   | 100.00               | 100.00 +<br>1000.00<br>escrow  | -50.00 and<br>+ 500.00<br>escrow   |
| Community<br>Development –<br>Planning | PUD Conceptual<br>Development Plan | 550.00 + 1000.00<br>escrow   | City Planner<br>Admin. Asst.                                 | 5.5<br><u>3.5</u><br>Total 9.0   | 228.00<br><u>116.00</u><br>Total 344.00   | 413.00               | 450.00<br>+1000.00<br>escrow   | -100.00                            |
| Community<br>Development –<br>Planning | PUD Final<br>Development Plan      | 500.00 + 1000.00<br>escrow   | City Planner<br>Admin. Asst.<br>CD Director                  | 3.5<br>1.5<br><u>2.0</u><br>Total 7.0  | 145.00<br>50.00<br><u>132.00</u><br>Total 327.00  | 392.00               | 400.00 +<br>1000.00<br>escrow  | -100.00                            |
| Community<br>Development –<br>Planning | PUD Amendment                      | 350.00 + 500.00<br>escrow  | City Planner<br>Admin. Asst.                                 | 5.5<br><u>3.5</u><br>Total 9.0   | 228.00<br><u>116.00</u><br>Total 344.00   | 413.00               | 400.00 +<br>500.00<br>escrow   | +50.00                             |

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| Department/<br>Division                | Service   | Current Fee                            | Who's Duty   | Estimated<br>Staff Time<br>(Hours)  | Estimated<br>Staff Time<br>Cost | With 20%<br>Overhead | Proposed<br>Fee  | Change  |
|--|---|--|--|---|---------------------------------|----------------------|--|---|
| Community<br>Development –<br>Building | Rental License  | 50.00 + 15.00/unit<br>inspection       | Building Official ,<br>Building Permit<br>Technician and other<br>designated staff | 1.25 hrs for<br>Permit<br>Technician<br><br>1.00 hr for<br>Building<br>Official per<br>unit | 34.05<br><br>39.75              | 40.86<br><br>47.70   | 40.00 +<br>50.00/unit<br>inspection<br>for 10 units<br>or less,<br>10.00/unit<br>for 10 units<br>or more | -10.00<br>application<br>fee, +<br>35.00/ unit<br>inspection<br>fee |
| Community<br>Development-<br>Building  | Rental License re-<br>inspection fee for<br>inspections after the<br>2 <sup>nd</sup> inspection | NEW                                    | Building Official, or<br>other designated<br>staff                                 | .5  | 19.87                           | 23.85                | 25.00  | NEW   |
| Community<br>Development –<br>Building | Residential<br>Plumbing Permit  | 35.50                                  | Building Official or<br>Building Inspector   | 1.5   | 59.10                           | 70.92                | 70.00  | +34.50  |
| Community<br>Development –<br>Building | Residential HVAC  | 60.50                                  | Building Official or<br>Building Inspector   |   |                                 |                      | 70.00  | +9.50   |
| Community<br>Development –<br>Building | Manufactured Home<br>Installation   | 150.50                                 | Building Official  | 1.0   | 39.40                           | 47.28                | 50.00  | -100.50   |
| Community<br>Development –<br>Building | Furnace<br>Replacement  | 35.50                                  | Building Official or<br>Building Inspector   | .5  | 19.70                           | 23.64                | 60.50  | +25.00  |
| City Clerk                             | Refuse License  | 50.00 initial truck<br>+ 10.00/vehicle | City Clerk/Risk<br>Manager   | 1.25  | 64.78                           | 77.73                | 75.00<br>license +<br>10.00/<br>vehicle  | +25.00  |
| City Clerk                             | Certification from<br>County on property<br>taxes (Liquor<br>Licenses)                          | NEW                                    | City Clerk   |   |                                 |                      | 10.00  | NEW   |
| City Clerk                             | Gambling Premises<br>Permit (2-years)   | NEW                                    | City Clerk   | .25   | 12.49                           | 14.99                | 30.00  | NEW   |
| City<br>Clerk/Police                   | Taxi License  | 25/vehicle                             | City Clerk/Police/<br>Risk Mgr.  | 4.0   | 170.46                          | 204.55               | 100.00<br>license +<br>25/vehicle  | +100.00   |

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|-------------------------|---|--|---------------------------------|------------------------------------|---------------------------------|----------------------|---|--|
| City<br>Clerk/Police    | 3.2 Off Sale License  | 200.00   | City Clerk/Police/<br>Risk Mgr. | 3.5                                | 232.29                          | 278.75               | 300.00                                      | +100.00  |
| City<br>Clerk/Police    | 3.2 On Sale License   | 300.00   | City Clerk/Police/<br>Risk Mgr. | 5.0                                | 320.76                          | 384.91               | 400.00                                      | +100.00  |
| City<br>Clerk/Police    | Temporary 3.2 On<br>Sale License                                  | 150.00   | City Clerk/Police/<br>Risk Mgr. | 4.75                               | 306.62                          | 367.94               | 350.00                                      | +200.00  |
| City<br>Clerk/Police    | Wine License  | 500.00   | City Clerk/Police/<br>Risk Mgr. | 7.0                                | 620.61                          | 744.73               | 800.00                                      | +300.00  |
| City<br>Clerk/Police    | Tobacco License   | 100.00   | City Clerk/Police/<br>Risk Mgr. | 2.5                                | 224.17                          | 269.00               | 275.00                                      | +175.00  |
| City<br>Clerk/Police    | 2 AM Liquor<br>License  | NEW  | City Clerk/Police/<br>Risk Mgr. | Varies                             | 170.00                          | 204.00               | 200.00                                      | NEW  |
| City<br>Clerk/Police    | Penalty for Late<br>Applications                                  | NEW  | City Clerk/Police/<br>Risk Mgr. | Varies                             | 74.93                           | 89.92                | 100.00                                      | NEW  |
| Finance                 | Lodging Tax<br>Administration                                     | NEW  | Finance Director                |                                    |                                 |                      | 5% of<br>lodging tax<br>receipts            | NEW  |
| Police                  | Comprehensive/Out-<br>of-State Liquor<br>License<br>Investigation | 200.00   | Police Investigator             | Varies                             |                                 |                      | Actual cost<br>not to<br>exceed<br>10000.00 | Varies   |
| Library                 | Computer Prints   | .15/page B&W;<br>.50/page color                          |                                 |                                    |                                 |                      | .15/page<br>B&W;<br>1.00/page<br>color      | +.50/page<br>color   |
| Library                 | Fax   | .15/page received<br>fax; no outside<br>sending of faxes |                                 |                                    |                                 |                      | 1.00<br>domestic<br>2.00<br>international   | + .85 for<br>incoming<br>domestic, +<br>1.85 for<br>international,<br>NEW<br>outgoing<br>service |
| Library                 | Drop Box Misuse   | .50 to 1.00 per<br>person                                |                                 |                                    |                                 |                      | 1.00 per<br>occurrence                      | Clarified  |
| Library                 | Proctoring Exams  | NEW  |                                 |                                    |                                 |                      | 10.00/exam                                  | NEW  |

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|-------------------------|------------------------|-------------|------------|------------------------------------|---------------------------------|----------------------|---|--------|
| Library                 | Genealogy<br>Searching | NEW         |            |                                    |                                 |                      | 5.00 for out<br>of state<br>resident; no<br>charge for<br>instate<br>resident | NEW    |

#### Right of Way Permits

- All right of way permits are currently charged a flat fee of \$140.00. Listed below is the proposed amounts charged with a base rate and charges by number of inspections needed:

| Service                      | Base Rate | Max.<br>Inspections | Inspection<br>Fee | Max.<br>Inspection<br>Fees | Max.<br>Total<br>Fees | Additional<br>Comment   |
|------------------------------|-----------|---------------------|-------------------|----------------------------|-----------------------|-------------------------|
| Sewer and Water Connection   | 64.42     | 10                  | 23.85             | 238.50                     | 302.92                | + Escrow as<br>required |
| Private Utility, Large Scale | 64.42     | 8                   | 23.85             | 190.80                     | 255.22                | + Escrow as<br>required |
| Private Utility, Small Scale | 64.42     | 2                   | 23.85             | 47.70                      | 112.12                | + Escrow as<br>required |
| Sprinkler Line               | 64.42     | 13                  | 23.85             | 310.05                     | 374.47                | + Escrow as<br>required |
| Storm System Connection      | 64.42     | 8                   | 23.85             | 190.80                     | 255.22                | + Escrow as<br>required |
| Obstruction Permit           | 64.42     | 2                   | 23.85             | 47.70                      | 112.12                | + Escrow as<br>required |
| Driveway                     | 15.00     | 2                   | 20.00             | 40.00                      | 55.00                 | + 100.00<br>deposit     |