

**Northfield Public Library
Work Plan
2010**

As of March 18, 2010

January 19

- Review mayor's questions
- Adopt work plan
- Bylaws change to allow for change in meetings dates
- Centennial events/planning
- Plan for Commissioner's tour of the library on 1/26/10

February 10

- Election of 2010 officers
- Committee assignments
- Approve gifts report
- Update centennial planning
- Plan for Library Legislative Day on February 24
- Mention FOL annual meeting, March 9, 2010

March 10

- Plan for National Library Week (April 11-17, 2010)
- Update centennial planning
- Start planning for community survey (**Note from LY: consider moving this out because of cost**)
- Start planning for library foundation
- Distribute Welcome brochures in community

April 14: *Annual board retreat @ library, 5:30 – 9 PM*

- Annual report 2009
- Review Long Range Plan 2008-2012, update to 2010-2014
- National Library Week, *April 11 – 17, 2010*
- Exhibit opening at the Northfield Historical Society – April 22, 7 p.m.
- Final preparations for NAG and Carnegie Library birthday party (50/100) on April 25 from 2-4 p.m.

May 12

- Annual spring landscape cleanup and planting with FOL

June 9

- Review budget 2010 and begin 2011 budget discussion
- Prepare County 2010 budget proposal
- Plan *Crazy Day promotion with FOL in July?*
- Receive fundraising feasibility report from Library Strategies**

July 14

- Review fundraising feasibility study outcome and report to Council**
- Review 2010 work plan and revise if needed
- Present County budget proposal
- Prepare City budget proposal
- Crazy Day, July 22, 8 - 3

August 11

- Summer landscape cleanup and pruning with FOL

September 8

FOL Spelling Bee

Register for MLA Conference scheduled for October 6-8 in Rochester

October 13

Report on Rochester MLA conference

November 10

Draft summary of centennial year events and activities

Recruit new board members

December 15

Board application recommendations to mayor

Joint meeting with FOL Executive Committee

Winter Walk