

## Northfield Code of Ordinances, Chapter 16.

### 1) Permit Required

- a. No person shall move, remove, raise or hold up any building within the city or move a building on or across any street or public right-of-way over which the city has jurisdiction without first obtaining a moving permit from the building official. This does not apply to manufactured homes, as that term is defined in Minn. Stat. 327C.01, subd.4.

### 2) Application

- a. Any person seeking a permit shall file an application with the building official, and provide a copy of the application to the city's police and fire departments. The following information shall be included or filed with the application:
  - i. The present and future location of the building proposed to be moved.
  - ii. The size, height and general description of the building proposed to be moved.
  - iii. The public rights-of-way over which the building is proposed to be moved.
  - iv. A proposed timeframe for the moving operation, not to exceed a total of ten days.
  - v. Copies of any required building, zoning or other permits or applications for such permits.
  - vi. A statement as to whether or not it will be necessary to move any light or power wires or trim any trees along the public rights-of-way along the proposed moving route. If applicable, written evidence that arrangements have been made with all public utility companies whose wires, lamps or poles are required to be moved or removed.
  - vii. A statement as to whether or not it will be necessary for traffic to be re-routed from any public rights-of-way along the proposed moving route. If applicable, written evidence that arrangements have been made with the city's police department to accomplish such re-routing of traffic at the applicant's expense.
  - viii. A statement as to whether any private, state, federal or railway property or rights-of-way are on the proposed moving route. If so, evidence that the appropriate approvals have been obtained.
  - ix. Copy of the license issued to the applicant by the Commissioner of Transportation of the State of Minnesota pursuant to Minn. Stat. 221.81
  - x. Any other information deemed necessary by the building official.
  - xi. Permit Fee.

### 3) Terms of Permit

- a. The permit may regulate the date and hours of moving, routing, movement, speed of movement, and such other matters as are deemed necessary to protect the safety and

welfare of the residents of the city. No permit shall be valid for a period of greater than ten days or allow a building to stand on a public right-of-way for a period of longer than 24 hours.

#### 4) Duties of Permit Holder

- a. Every permit holder under this article shall:
  - i. Move the building only over streets designated for such use in the written permit.
  - ii. Notify the building official in writing of a desired change in moving date or hours as proposed in the application.
  - iii. Notify the building official in writing of any and all damage or injury done to property belonging to the city or any public utility within 24 hours after the damage or injury occurred.
  - iv. At night, display red lights on every side of the building while on a street. At all times, erect and maintain barricades across the streets. Do not use lights with open flames.
  - v. Follow the schedule submitted in the permit application. A building may not be placed on any private property, temporarily or permanently, other than the location on the application identified as the permanent location of the building. The building must be permanently located within 180 days after the expiration of the permit.
  - vi. Comply with all Minnesota statutes and other applicable provisions of the City of Northfield Code.
  - vii. Pay the city any amount ordered by the building official, police chief, fire chief or city administrator to reimburse the city for expenses incurred associated with the moving of the building.
  - viii. Remove all rubbish and materials and fill excavations to grade at the original building site. All foundation structures and holes must be removed and filled.
  - ix. Cause the sewer and water lines to be plugged in compliance with city policies, if original building site is located in the city. It is the applicant's responsibility to inform the gas/electric company to remove their services.

#### 5) Liability

- a. The permit holder is liable for the cost of repair or remodeling necessitated by moving the building, including repairs to sidewalks, streets, utilities, landscaping, and trees within public rights-of-way.
- b. The permit holder is liable for the cost of any repairs or work done by the city to the original building premises to make the site safe and in compliance with these ordinances.

#### 6) No provision in this chapter that is prohibited by Minn. Stat. 221.81 shall be enforced.