



Adjacent Parcel Land Conveyance

Type 1 Review

1. Applicant

Name:			
Street:	City:	State:	Zip:
Business Telephone:	Fax:		
Email:			

2. Property Identification Number (PID) for Applicant's parcel:

3. Property Address for Applicant's parcel (if different from #1):

Street:	City:	State:	Zip:
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4. Adjacent Parcel Property Owner:

Name:			
Street:	City:	State:	Zip:
Business Telephone:	Fax:		
Email:			

5. Adjacent Parcel Address (if different from #4):

Street:	City:	State:	Zip:
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6. Property Identification Number (PID) for adjacent parcel:

7. Additional Information to be included with application:

- One copy no larger than 11" x 17" of a certificate of survey, boundary survey, or similar document prepared by a Land Surveyor licensed to practice in Minnesota.
- A complete legal description of the parcel to be conveyed.
- A notarized letter or consent document from the property owner indicating intent to convey the parcel.

City Use Only

Received by:	Date Received:	Date Complete:
Permit No.:	Fee:	Date Paid:
Other:	Escrow:	Date Paid:

Notice

Review of a Land Development Application and the decision to approve, approve with modifications, or deny the application will be based on the standards and criteria found in the Northfield Land Development Code. These standards and project review criteria reflect the Comprehensive Plan of the City of Northfield, and stipulate the minimum and/or maximum requirements necessary to safeguard public health, safety, aesthetics, and general welfare.

Approval of this Land Development Application does not absolve the applicant from obtaining all other applicable permits, including but not limited to, stormwater management permits, building permits, Minnesota Department of Transportation access permits, and/or other applicable permits and approvals.

I (We) certify that I (we) have submitted all the required information to apply for approval of a Land Development Application and that the information is factual.

Signed by:

_____ **Date:** _____
Property Owner(s) (Note: No other signature may be substituted for the Property Owner's Signature.)

AND:

_____ **Date:** _____
Applicant

_____ **Date:** _____
(City Acceptance)