



November 30, 2016

Re: Neighborhood Meeting/Project Information for Proposed 2017 Street Reclamation Project,  
City of Northfield, MN

Dear Resident/Property Owner:

At its December 6, 2016 meeting, the Northfield City Council will be asked to authorize the preparation of a formal feasibility study for the proposed project referenced above. This study will be related to street improvements proposed for the 2017 construction season. A project location map is attached to the back of this letter, which illustrates the streets being considered for the 2017 Street Reclamation Project.

As prescribed by Chapter 429 of Minnesota Statutes, the feasibility study will formally document if the project is feasible, cost-effective and necessary. If the City Council authorizes the Engineering Division on December 6<sup>th</sup> to prepare the study, we plan to present the report to the City Council at its meeting on January 17, 2017.

You have received this letter if you are located within 350-feet of the proposed project. It is the City of Northfield's established practice to assess the abutting properties a portion of street improvement project costs. You will only be assessed if your property is immediately adjacent to one of the streets being proposed for construction.

As a first step in the process, we are inviting residents to attend a public information meeting to learn about the proposed project, as well as to provide us with any information residents feel should be considered during the preparation of the feasibility study, and eventually during the design phase if the City Council ultimately decides to move the project forward. A short presentation regarding the project will occur at 5:30, and the remainder of the evening will be an open house setting where resident/property owners will be able to view illustrations and have additional questions answered by City Staff. The public information meeting/open house will be held:

**When: Wednesday, December 14, 2016**

**Time: 5:30 p.m. - 7:00 p.m.**

**Where: Northfield City Hall – Council Chambers, 801 Washington Street**

Items to be discussed include adding sidewalks in certain locations as identified in the official City of Northfield Safe Routes to School Plan in the transportation master plan, tree impacts, assessments, and the anticipated project schedule.

Lastly—the City does not always know the addresses of rental properties within the proposed construction notification zone. If you own a property with rental units, please pass on this information to your tenants. Tenants, of course, are also impacted by construction activity.

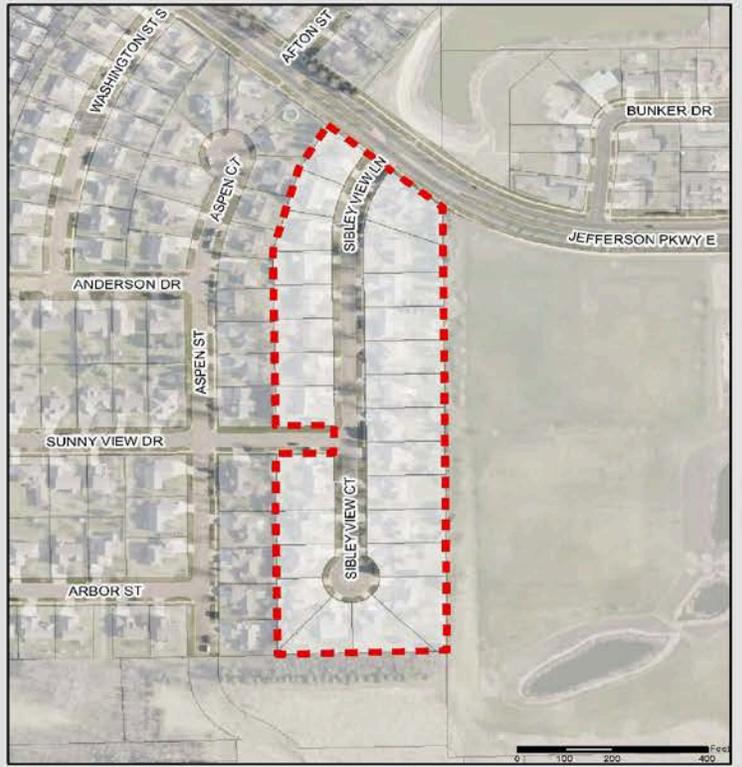
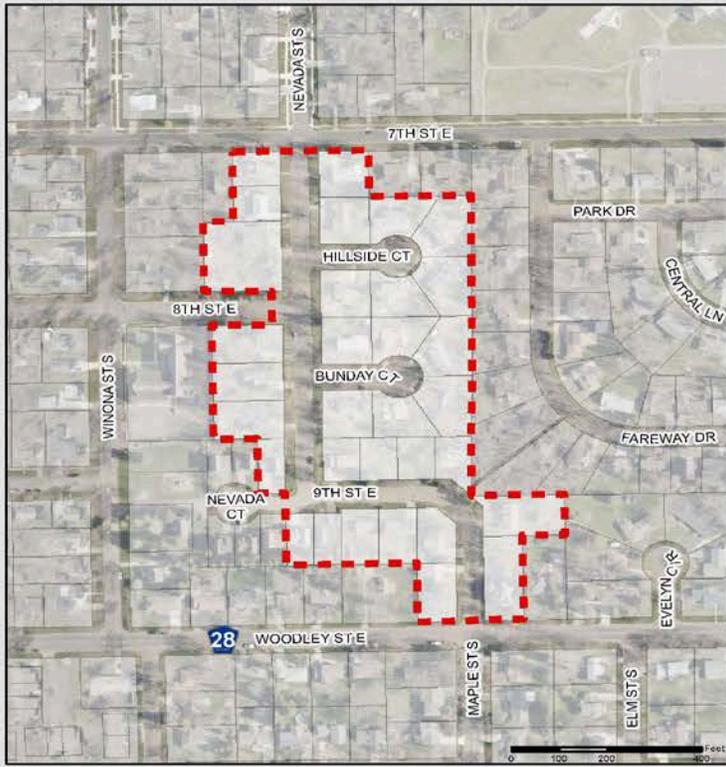
Thank you in advance for your patience and cooperation as we all embark upon this process of what we call Project Development.

Sincerely,

A handwritten signature in blue ink that reads "SMS".

Sean Simonson  
Engineering Manager

cc: Mayor and Council Members



 Project Area



# 2017 City of Northfield Reclamation Projects