



NORTHFIELD POLICE DEPARTMENT Parking Citation Appeal Form

This form is provided for citizens who have received a citation for a parking offense, a winter parking ban violation, or interfering with snow removal.

The process for appealing the citation is to provide information below as to what occurred and your reasoning for a reduction or dismissal of the fine. You will be notified by e-mail (preferably), phone or letter as to the final decision of your appeal.

Personal Information

Name: _____
Address: _____
*E-mail address: _____
Phone Number: _____

Information related to citation received (Information is on the citation)

Ticket number (Located at the top of the yellow envelope): _____
Location of violation: _____
License number of vehicle cited: _____
Date and time of violation: _____
Officer badge number: _____

****Please explain briefly the circumstances that occurred and your reason(s) for appeal****

NOTE: ALL APPEALS MUST BE FILED AT THE NORTHFIELD POLICE DEPARTMENT NO LATER THAN SEVEN (7) DAYS FROM THE DATE THE CITATION WAS ISSUED FOR THE APPEAL TO BE CONSIDERED.

***Note-The 10-day time frame for increase in penalty is waived, there is no increase while waiting for an appeal decision.**

*See reverse side for further information regarding parking restrictions

*1615 Riverview Drive
Northfield, MN 55057
Phone: (507) 645-4477*

Sec. 78-102. - Winter parking.

(a) It shall be illegal for any person to park a motor vehicle on any public street in the city from 2:00 a.m. to 6:00 a.m. from November 15 to March 15 in any year.

(b) In an extreme hardship the chief of police shall have the authority to grant a permit to allow parking during the hours established in subsection (a) of this section.

(c) Any person in violation of this section shall be subject to penalties as provided for in sections 78-104 and 78-105.

Sec. 78-96. - Prohibited parking.

No person shall park a vehicle, except in compliance with the directions of a police officer or traffic control device, in any of the following places:

(1) On any boulevard within 100 feet of the street right-of-way line of an intersection.

(2) Alongside any curb that has been painted yellow.

Sec. 78-97. - Overtime parking.

(a) No person shall park a vehicle in one space upon a street or municipally owned parking area for a period **exceeding 48 hours.**

(b) No person shall park a vehicle, over 12,000 pounds gross vehicle weight, for more than six hours on a public street, except such vehicles which are personal, recreational, or noncommercial vehicles.

(c) No person shall park a vehicle, over 12,000 pounds gross vehicle weight, on a public street within a residential area or within 100 feet of a residential dwelling between the hours of 10:00 p.m. and 6:00 a.m. while the engine of the truck is running or while a motorized refrigeration unit on such truck is audibly running.

(d) No person shall park a vehicle in a limited parking space or limited parking area without fully complying with the parking restrictions as designated by limited parking signs.

Sec. 78-101. - Parking during snow plowing emergencies.

No person, except physicians on emergency calls, police cars, hearses, ambulances, fire department vehicles, and vehicles called out for emergency repairs to electric light and power lines, telephone lines, sewer and water systems, shall park any vehicle on any street or municipally owned parking area designated by the city council as a snow removal route during any time period designated as a snow removal period, nor shall any person park any vehicle on any street or municipally owned parking area which is scheduled to be plowed pursuant to a snow plowing emergency schedule during a period designated as a snow plowing emergency.

This parking citation is: Upheld _____ Reduced _____ Voided _____

Comments:

Date: _____ Notified By: _____ Amount Due: \$ _____

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