



July 20, 2017

Re: Neighborhood Open House/Project Information Meeting for Proposed 2018 Street Improvement Projects,
City of Northfield, MN

Dear Resident/Property Owner:

The City of Northfield is beginning the planning and design for the 2018 Street Improvement Project. The project includes the reconstruction of Division Street (from Sixth St. to Eighth St.) and Seven Street (from Water St. to Washington St.) and an overlay of Washington Street from (Woodley St. to Second St.) The City would like input from property owners as the City begins planning for this improvement project. The City will be looking to incorporate Downtown Streetscaping and Complete Streets on this project. A project location map is attached to the back of this letter, which illustrates the streets being considered for the 2018 Street Improvement Project.

As prescribed by Chapter 429 of Minnesota Statutes, the feasibility study will formally document if the project is feasible, cost-effective and necessary. If the City Council authorizes the Engineering Division on August 8, 2017 to prepare the study, we plan to present the report to the City Council at its meeting on October 17, 2017.

You have received this letter if you are located adjacent to the proposed project. It is the City of Northfield's established practice to assess the abutting properties a portion of street improvement project costs. You will only be assessed if your property is immediately adjacent to one of the streets being proposed for construction.

As a first step in the process, we are inviting residents/businesses to attend a public information meeting to learn about the proposed project, as well as to provide us with any information residents/businesses feel should be considered during the preparation of the feasibility study, and eventually during the design phase if the City Council ultimately decides to move the project forward. A short presentation regarding the project will occur at 6:00, and the remainder of the evening will be an open house setting where resident/business owners will be able to view illustrations and provide input on the improvements. The public information meeting/open house will be held:

When: Wednesday, August 2, 2017

Time: 8:00 a.m. – 9:30 a.m. and 6:00 p.m. - 7:30 p.m. (same meeting - select time that works the best)

Where: Northfield City Hall – Council Chambers, 801 Washington Street

Due to the broader impact to the Community on these improvements, a Community Meeting will be held to share information and to gather input from the public on the project. You are welcome to attend this meeting also. It will be held the following week.

When: Wednesday, August 9, 2017

Time: 6:00 p.m. - 7:30 p.m.

Where: Northfield City Hall – Council Chambers, 801 Washington Street

Items to be discussed include project schedule, project overview, streetscape, and complete streets.

Lastly—the City does not always know the addresses of rental properties within the proposed construction notification zone. If you own a property with rental units, please pass on this information to your tenants. Tenants, of course, are also impacted by construction activity.

Thank you in advance for your patience and cooperation as we all embark upon this process we call Project Development.

Sincerely,

A handwritten signature in blue ink that reads "SMS" followed by a flourish.

Sean Simonson
Engineering Manager

cc: Mayor and Council Members



- Reconstruction
- Mill and Overlay

2018 Construction Projects



Engineering 7/20/2017