Sign Permit for Historic District

Type 3 Review

GENERAL INFORMATION

1. Applicant

Name:			
Street:	City:	State:	Zip:
Business Telephone:	Fax:		
Email:			

2. Property Identification Number (PID) for this application:

3. Property Address for this application:

Street:	City:	State:	Zip:

4. Project Name and Project Description:

5. Property Owner

☐ Same as the Applicant

Name:			
Street:	City:	State:	Zip:
Business Telephone:	Fax:		
Email:			

6. Project Contact (Architect, Designer, Engineer, Land Surveyor, or Landscape Architect, if applicable)

Name:	Role in Project:		
Company:			
Street:	City:	State:	Zip:
Business Telephone:	Fax:		
Email:			

City Use Only

Received by:	Date Received:	Date Complete:
Permit No.:	Fee:	Date Paid:
Other:	Escrow:	Date Paid:

7. Additional Design/Engineering Professional (if applicable)

Name:	Role in Project:		
Company:			
Street:	City:	State:	Zip:
Business Telephone:	Fax:		
Email:			

8. Sign Information

a) **Property address (sign will be located here)**

Street:	City:	State:	Zip:

b) **Signage type and number of each type requested (*Check all that apply*)**

☐ Pylon Sign   Number of signs _____

☐ Ground Sign   Number of signs _____

☐ Wall Mounted Sign   Number of signs _____

☐ Projecting Sign   Number of signs _____

☐ Awning Sign   Number of signs _____

☐ Temporary Sign   Number of signs _____

c) **Indicate if sign is lit or unlit:**

☐ Unit

☐ Lit   If lit, please describe how the sign is illuminated:

d) **Signage Plan to include the following information:**

. Building frontage (provide total lineal footage of building front):

. Building height (provide total feet of building height):

. Lot frontage (provide total lineal footage of all frontage adjacent to right-of-way):

e) **All applicants must include a sign drawing that clearly indicates:**

. Location of sign on building or property

. Overall height of sign, including pylon or similar base

. Height of actual sign display

. Overall width of sign display

. Total display area of sign (both sides if applicable)

. Landscape plan, if applicable

. Color(s) of sign display area and text of sign message

. *Lettering style and method of sign attachment to building in Historic District, if applicable*

Notice

Review of a Land Development Application and the decision to approve, approve with modifications, or deny the application will be based on the standards and criteria found the Northfield Land Development Code. These standards and project review criteria reflect the Comprehensive Plan of the City of Northfield, and stipulate the minimum and/or maximum requirements necessary to safeguard public health, safety, aesthetics, and general welfare.

Approval of this Land Development Application does not absolve the applicant from obtaining all other applicable permits, including but not limited to, stormwater management permits, building permits, Minnesota Department of Transportation access permits, and/or other applicable permits and approvals.

I (We) certify that I (we) have submitted __all__ the required information to apply for approval of a Land Development Application and that the information is factual.

Signed by:

_____ **Date:** _____

Property Owner(s) *(Note: No other signature may be substituted for the Property Owner's Signature.)*

AND:

_____ **Date:** _____

Applicant

_____ Date: _____

City Acceptance