



Meeting Minutes

Meeting: Riverfront Enhancement Advisory Committee

Meeting Date: 3/13/2019

Time: 11:45AM

Location: City Hall, 2nd Floor Training Room

Committee Members present:

Tracy Heisler, Co-Chair	Kristi Pursell
Norman Oberto, Co-Chair	Robert Stai
Joe Gasior	Glenn Switzer
Rachel Leatham	Erica Zweifel
Peder Jothén	

Committee Members absent:

Suzie Nakasian	
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Also present: Mitzi Baker (CD Director), Mikayla Schmidt (CD Specialist), Holly Larson & Barrett Steenrod (National Parks Service), Victor Summa and Mayor Rhonda Pownell.

AGENDA ITEM	
1.	<p>Call to Order and Approval of Agenda</p> <p>Chair Heisler called the meeting to order at 11:49AM.</p> <p>A motion was made by Stai, seconded by Gasior to approve the agenda. All in favor. Motion passed.</p>
2.	<p>Approval of Minutes</p> <p>A motion was made by Pursell, seconded by Oberto to approve the minutes. All in favor. Motion passed.</p>
3.	<p>Introduction – Holly Larson, and NPS Technical Assistance grant to assist with this initiative</p> <p>Larson introduced herself and Steenrod. Larson noted they have an application from Northfield to pursue assistance from the National Park Service.</p>
4.	<p>Overview of past planning/studies</p> <p>Chair Heisler presented her PowerPoint presentation on the variety of plans and studies the Riverfront Enhancement Advisory Committee (REC) should be aware of and gave a short synopsis of each one.</p> <p>Switzer entered the meeting at 11:52AM.</p>

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5.	<p>Floodplain, flooding, and considerations</p> <p>Baker noted the importance of the flood plain and how many businesses are affected by flooding. She also noted that the parks along the river provide functional areas of overflow during flooding.</p>
6.	<p>Update on 2019 priorities</p> <p>Baker noted Philips will give a presentation on lighting along the river at the April meeting.</p> <p>Baker and Chair Oberto noted a new recommendation of Babcock Park for the kayak/canoe launch and removal area. Reasons included better safety, access for vehicles and better trail connections.</p> <p>A motion was made by Stai, seconded by Pursell to recommend a non-motorized water landing/launch with implementation in 2019. All in favor. Motion passed.</p>
7.	<p>Work plan Framework</p> <p>Baker presented a draft of a proposed work plan and timeline, noting that specifics and target dates may change as new information is acquired. The committee agreed with the draft work plan in general, and wanted it to include periodic updates to the City Council.</p>
8.	<p>Defining boundaries for this work</p> <p>Baker discussed the need to define geographical boundaries for the committee’s work, and suggestions for ways to identify these areas for the REC. Further discussion of this issue was deferred to a later meeting.</p>
9.	<p>Other Business</p> <p>Pursell and Zweifel noted they will not be present for the April meeting.</p>
10.	<p>Adjourn</p> <p>Chair Heisler adjourned the meeting at 1:17PM.</p>