

City of Northfield, Minnesota	Policy Number: 7.08
LIBRARY	Adopted: 8/17/2016
INTERNET AND WIRELESS POLICY	Revised:

## POLICY STATEMENT

It is the policy of the Northfield Public Library to provide Internet access to the public consistent with the mission of the Library and in keeping with the State and Federal laws noted below.

**FILTERING POLICY:** In accordance with State and Federal laws, Internet access from public library computers and library public WiFi are filtered to screen out sexually explicit web sites. Use of the Library's computers to access sites that are pornographic or which contain material that is harmful to minors is illegal. (See appendix 1, Minnesota Statutes, 134.50.)

## ACCESS POLICIES FOR COMPUTER USE

1. A valid SELCO library card in good standing is required to access all library Internet computers and devices.

Good standing is defined as a library card

- With fines and fees of less than \$100.00
- With current library contact information for the card holder.
- That has not expired. Library cards are issued for three years after which they must be renewed.

2. Library cards and their associated use are not transferrable; accessing the Internet using library computers requires the user's own library card or guest card. Violations of this policy may result in the revocation of Internet access privileges on library computers. Patrons whose library Internet computer access has been revoked may not use library Internet computers.
3. All area residents eligible to receive a library card must apply for one to use Library Internet computers.
4. At the discretion of Adult Services staff, a patron with a SELCO library card may be granted the use of a visitor pass if they have a library account in good standing. This pass is good for use on a one time basis.
5. At the discretion of Adult Services staff, visitors to the area without a valid SELCO library card may use a visitor guest pass to access Internet computers. This pass is good for use on a one time basis.
6. Area residents and visitors may use a Library Internet computer for 2 hours within a 24 hour period.
7. At the discretion of Adult Services staff, residents and visitors are able to extend this two hour time allotment.
8. Parents and guardians are responsible for monitoring Internet access for their children if they are under 18 years of age.
9. A maximum of two people may use one Internet computer at a time.
10. Residents and visitors are prohibited from attempting to modify, degrade, or disrupt equipment, resources or system performance.

## NORTHFIELD PUBLIC LIBRARY WIRELESS ACCESS POLICIES

It is the policy of The Northfield Library to provide free wireless Internet access to the public who use their wireless enabled electronic devices.

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1. Wireless networks by their nature are not secure environments. Caution must be used when accessing private data on the library wireless network.
2. Printing capability is not available through the wireless network.

***Adopted by the  
Northfield Public Library Board  
August 17, 2016***