

City of Northfield, Minnesota	Policy Number: 10.03
PUBLIC WORKS (UTILITIES DIVISION)	Adopted: 9/18/2018 – Motion 2018-098
WATER AND SANITARY SEWER SERVICE MAINTENANCE AND REPAIR POLICY	Revised:

2.03 WATER AND SANITARY SEWER SERVICE MAINTENANCE AND REPAIR POLICY

A. PURPOSE

The purpose of this policy is to establish and maintain uniform procedures concerning maintenance and repair of sanitary sewer services and water services within the City of Northfield. Regulations pertaining to water and sewer services are provided in the City Code of Ordinances, Section 82.

B. DEFINITIONS

The following definitions are hereby established specifically for the purposes of this policy.

Curb Stop. The underground valve located along the water service that is used to terminate water supply to a property or premises.

Curb Stop Box. The port, riser and associated assembly used for access to the underground Curb Stop from the ground surface.

Public Street Right-of-Way. That portion of the surface, air space above the surface, and the area below the surface of any public street, highway, avenue, sidewalk or trail within the City that is owned by, or under control of, the City, or dedicated or otherwise conveyed to the City for general public use by pedestrian or vehicular traffic. The boundary of public street right-of-way is delineated in recorded subdivision plats or legally described in recorded public street easements.

Sanitary Sewer Service and Sewer Line. The segment of sanitary sewer pipe that conveys wastewater from a building structure to the public sanitary sewer main.

Sewer Service Lead. That portion of a sanitary sewer service located within public street right-of-way.

Street Main. Public water distribution infrastructure pipelines and sanitary sewer conveyance infrastructure pipelines (hereinafter *Public Water Main* and *Public Sanitary Sewer Main* respectively) meeting the following criteria: installed pursuant to an agreement with the City; owned and operated by the City; serving or intending to serve more than one property; and located within public street right-of-way or public utility easement.

Water Service and Water Service Line. The segment of water pipe that conveys potable water from a public water main to a building structure.

Water Service Lead. That portion of a water service located within public street right-of-way.

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C. SANITARY SEWER SERVICE MAINTENANCE

Sanitary sewer services require routine monitoring, inspection and maintenance to maintain proper conveyance capacity and prevent sewer obstructions. Common causes of sewer service obstructions include, but are not limited to, root intrusion, debris entering the service, pipe sags, pipe joint failure, pipe fractures, grease and oil accumulation, sediment accumulation and flushing of over-sized objects. The City does not have sufficient access to the interior of private properties to conduct routine maintenance, inspection and monitoring of sanitary sewer services.

The property owner, occupant or user of the premises served is responsible to conduct routine inspection, maintenance and monitoring, including root cutting and cleaning, of the sanitary sewer service extending from the premises to the public sewer main. The property owner, occupant or user of the premises served is also responsible for promptly notifying the Public Works Department-Utilities Division if they are experiencing any sanitary sewer backups.

D. SANITARY SEWER SERVICE REPAIRS

1. SERVICES WITHIN THE PUBLIC STREET RIGHT-OF-WAY

The following practices are established for sanitary sewer services connecting directly to public sanitary sewer mains located within the public street right-of-way. After the initial connection has been made to the sewer lead; the property owner, occupant, or user of the premises served shall be liable for all repairs required to any sanitary sewer service necessary for connection of the premises to the sewer lead. For repairs involving excavation of the sanitary sewer service, the City shall conduct repairs to the portion of sanitary sewer service located within the public street right-of-way. The property owner is liable for damage to the sanitary sewer service within the public street right-of-way that is a direct result of conducting cleaning or root cutting of the sanitary sewer service.

2. SERVICES OUTSIDE OF THE PUBLIC STREET RIGHT-OF-WAY

The following practices are established for sanitary sewer services connecting directly to public sanitary sewer mains located within public easement but outside of public street right-of-way. The property owner, occupant, or user of the premises served shall be liable for all repairs required to any sanitary sewer service necessary for connection of the premises to the public sanitary sewer main including repairs to the clean out and service connection fitting, and restoration of streets and ground surfaces.

E. WATER SERVICE MAINTENANCE AND REPAIR

1. SERVICES WITHIN THE PUBLIC STREET RIGHT-OF-WAY

The following practices are established for water services connecting directly to public water mains located within the public street right-of-way. After the initial connection has been made to the water service lead, the property owner, occupant, or user of the premises served shall be liable for all repairs required to any water service line necessary for connection of the

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premises to one foot on the street side of the curb stop, including the curb stop. For repairs involving excavation of the water service, the City shall conduct repairs to the portion of water service located within the public street right-of-way.

2. SERVICES OUTSIDE OF THE PUBLIC STREET RIGHT-OF-WAY

The following practices are established for water services connecting directly to water mains located within public easement but outside of public street right-of-way. The property owner, occupant or user of the premises served shall be liable for all repairs required to any water service necessary for connection of the premises to the public water main including repairs to the curb stop, curb stop box, and service connection fitting, corporation stop and restoration of streets and ground surfaces.

F. EFFECTIVE DATE OF POLICY

This Policy will be effective as of September 18, 2018. Modifications of the Policy will be effective on the date said modifications are approved by the City Council.