



CITY OF NORTHFIELD ADOPT A PARK PROGRAM

Adopt a Park is a public service program which allows volunteers to aid in beautification, identify safety hazards, and help maintain the City of Northfield Park System. It is an excellent way for citizens and organizations to make a personal contribution to the Community.

This is an effort by the City of Northfield to implement a program utilizing volunteer's expertise and experience to supplement the work of city staff. By working together we hope to help citizens become better connected to their community.

HOW THE PROGRAM WORKS

- A group of citizens, through common interest, agrees to discuss the opportunity to adopt a particular park that may or may not be in their neighborhood.
- This particular group then discusses the opportunity with City staff in order to understand the responsibilities and limitations on adopting a park.
- The Adopt a Park group agrees to a minimum of a 3-year commitment to the project.
- Park sites are chosen by City staff and are available on a first come, first served basis.
- The frequency of clean up is once during the Spring, once during the Summer and once during the Fall.

THE CITY OF NORTHFIELD AGREES TO BE RESPONSIBLE FOR:

- Approving the size and scope of any projects to be undertaken by the volunteer group.
- Disposing of garbage and brush collected by volunteers for the three (3) park clean up days.
- Providing trash bags for the three (3) park clean up days and safety information.
- Providing safety equipment necessary for completion of the project.
- Posting recognition on the City's website.

THE VOLUNTEERS / VOLUNTEER GROUP IS RESPONSIBLE FOR:

- Providing supervision of individuals to maintain their designated area.
- Reporting signs of vandalism or broken equipment to the Street and Parks Division (Public Works Dept).
- Contacting the Streets and Parks Division (Public Works Dept) at least one week in advance to schedule a clean-up date.
- It is suggested that the clean-up activities occur on Monday following a busy weekend or days directly following a holiday.
- Identifying in writing, the projects the group desires to complete as well as equipment and supplies needed.
- Receiving approval from the Streets and Parks Division (Public Works Dept) before undertaking a project involving the beautification or maintenance of any park.
- Coordinating with Master Gardeners if the group desires to do any planting.
- Funding of any plantings. Preference will be given to perennials, natives or drought tolerant.
- Watering, weeding, separating, and dividing any new plantings as needed.
- Disposing of any garbage or brush collected outside of the three (3) clean up days.

- Returning borrowed and unused supplies and equipment to the Maintenance Facility at 1710 Riverview Drive.

SOME POSSIBLE TASKS ASSOCIATED WITH THE ADOPT-A- PARK PROGRAM:

- Litter pick up
- Raking
- Sweeping
- Weeding
- Painting
- Planting and watering flowers
- General park maintenance
- Buckthorn removal
- Mulching
- Other projects as agreed upon

SAFETY TIPS:

- Participants under the age of 18 must be accompanied by an adult.
- Participants should never pick up heavy, large or hazardous materials and equipment.
- Participants should be aware of extreme conditions, under which they may be working, including heat, insects, sun, and severe weather.
- Participants should wear clothing that is appropriate to the weather and work being performed.
- Sunscreen, insect repellent and work gloves are appropriate and are the participant's responsibility.
- Participants should avoid all open water.
- Groups are encouraged to carry a first-aid kit for the participants.
- Participants should know the location of the first aid kit and local emergency phone numbers.

CONTACT INFORMATION

City of Northfield
Maintenance Facility
1710 Riverview Drive

To Schedule a Project/Report Graffiti and Vandalism
Streets and Parks Supervisor 507 645-3032