



# 2019 Annual Report

Northfield Heritage Preservation Commission

Staff Liaison - Scott Tempel, City Planner

2019 COMMISSION MEMBERSHIP: Jason Menard, Chair; Cliff Clark; Barbara Evans;

Jan Gilblom; Stephen Mohring; Alice Thomas

Non-Voting Youth Members: Sofia Chihade; Evan Orjala



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## *LOCAL INVENTORY AND PUBLIC ACCESSIBILITY*

Northfield has an updated local inventory that is kept in the electronic files of the Community Development Department. The HPC works closely with the Northfield Historical Society to keep and maintain records. The NHS continues to catalog these items for display and proper storage at the Museum.

## *LOCAL DESIGNATIONS*

No local designations were made in 2019.

## *NATIONAL REGISTER NOMINATIONS OR COMMENT*

No new sites were added to the National Register of Historic Sites in fiscal year 2018. The HPC has obtained a CLG grant to prepare a national designation form to revise the boundaries of the Northfield Historic District to include the four properties designated locally in 2018.

## *PERMIT REVIEWS*

Building Exterior Changes:

In 2018, the HPC completed three formal project reviews and issued Certificates of Appropriateness (COA) for the properties.

## Northfield Heritage Preservation Commission

Northfield, Minnesota



The following summary of projects, reviews and activities is hereby reported to the State Historic Office for fiscal year 2019:

October 1, 2018  
through  
September 30,  
2019.



401 Division St S– Central Block This was a reconstruction of the building cornice due to a tornado. The cornice and intricate brickwork were restored to National Standards by a certified preservation specialist.

429 Division St S - McClaughry Building The HPC reviewed a proposal for repairs needed on this building. The project includes some brick tuckpointing on 5th Street, repainting window trim, exterior doors with the identical colors and scheme as in 1994, and modification and repair of side staircase and walkway. Final design of the staircase needs approval.

116 5<sup>th</sup> St -5<sup>th</sup> Street Lofts The HPC performed advisory design review and provided comments to applicant.

### Sign Permits:

Sign permits were reviewed for the following properties:

*502 Division – 502 Studio Gallery*  
*19 Bridge Square – Northfield Chamber of Commerce*  
*423 Division St S – Corbett Chiropractic*  
*501 Division - Reunion*  
*307 Division – Take 5 Guitars*

### *Denied:*

*101 E 5<sup>th</sup> – Twin City Lending 17*  
*Bridge Square – By All Means*

## NEW COMMISSION APPOINTMENTS

No new members were appointed to the HPC in 2019. Two new youth members have been appointed as non-voting members. This is a yearlong commitment through the Mayor’s Youth Council, sponsored by the Northfield Healthy Community Initiative.



## STATE PRESERVATION CONFERENCE

In September, 2019, two Northfielders attended the annual State Preservation Conference in St. Cloud, MN. Staff liaison Scott Tempel and Commissioner Barbara Evans participated.

## OTHER ACTIVITIES

- HPC members continue to work with the Northfield Historical Society on educational programs and historical tours of the community.
- The Commission reviewed and revised downtown sign standards to make them more "user-friendly" to City staff, HPC members and building owners.

## ACTIVITIES PLANNED FOR 2020

- The HPC will continue to review building permit requests for exterior renovations, as well as sign permits, in the historic district.
- Review CLG and ACHF (Legacy) grant programs for educational outreach opportunities in Northfield;
- Host or co-host public education workshops with building owners to speak about rehabilitation.
- Review CLG or ACHF (Legacy) grant programs for identification, evaluation, and designation of local historic properties;
- Continue to work with Northfield Historical Society.

## CONCLUDING SUMMARY

The HPC has strived to guide and educate both downtown property owners and the general public about the importance of Northfield's historic downtown to the City's cultural, architectural, economic and social heritage. The low vacancy rates and high popularity downtown provide a strong reflection of the community's commitment and support of the downtown historic district, which the HPC hopes to foster for years to come.



## MEMBERSHIP INFORMATION

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